

**COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA**

**Wednesday August 19, 2020
5:15pm**

Introductions

- 1. Call to Order**
- 2. Public Comments**
- 3. Minutes and Circulation Reports**
- 4. Treasurer's Reports**
- 5. Correspondence**
- 6. Librarian's Report**
- 7. Friends of the Library Report**
- 8. Foundation Report**
- 9. Old Business**
Elections - postponed from last meeting
- 10. New Business**
- 11. Announcements**
- 12. Adjournment**

Coos Bay Public Library
July 2020 Report

of items added to collection - **573**

New cards issued - **24**

Total reference questions - **303**

Daily average circulation - **403**

Total # of programs - **10**

Program attendance - **5,415**

Total items checked out at the library - **8,528**

Total of Coos Bay items checked out anywhere - **9,270**

Total digital downloads - **299**

Gate count - **363**

Total monthly visitors - **2,924**

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
July 15, 2020

Call to Order – Curt Benward called the meeting to order at 5:15 p.m.

Board Members Present: Curt Benward, Steve Metz, Robert More, Rob Miles, Kathy Erickson

Others In Attendance: Sami Pierson, Christina Coffman, Marie Benton

Public Comment –None

Minutes and Circulation – Minutes from the June 2020 meeting were reviewed. Sami mentioned that we are doing a gate count again now that we are open twice a week. Browsing is available Tuesday & Thursdays from 3pm-5pm 10 people in the building at a time. Curt asked if Sami would inquire with “The World” newspaper to see if we can get online access now that the print paper is only coming out twice a week.

Steve made a motion to approve the minutes and circulation report. Robert seconded the motion. Approved unanimously.

Treasurer’s Report – Financial reports for June 2020 have not come out from City Hall Finance. They are wrapping up the end of the fiscal year items and the covid-19 situation has also slowed things up. Sami will send out when they are available. Curt asked if the library knew when the Library Services Grant would be awarded. Sami said hopefully at the beginning of August so if the library does receive the grant we can be ready by the September 1st start date.

Correspondence –None

Librarians Report – Kathy commented that she was impressed with the volume and creativity of the online programming. Sami said that staff has really stepped up to come up with new and diverse programming ideas. Rob asked if the volume of item mailings has slowed down. Sami reported that it has gone down considerably but there are quite a few people who still want it.

Sami announced that we will begin offering two new hold pickup locations. Pickup options will be in Eastside and Empire most likely at the respective fire stations. It will start in August and be done on Fridays. Items returns will also be accepted at the same time.

Curt questioned when the installation of the rest of the RFID system would be done. Sami said that we need to finish the item tagging first. Curt also asked how the open hours were going. Sami said that things have been going quite smoothly.

Friends of the Library Report – Drive-By curbside sale brought in \$321.00. Next sale will be on Saturday, August 1st from 10am – 1pm.

Library Foundation Report – Steve reported that it was decided not to do the live fall fundraiser. Alternative fundraising ideas will be discussed at the next meeting.

Old Business – None

New Business –

Steering Committee – Curt attended a meeting with Pac West a lobbying group doing work for the City. They discussed ideas for fundraising as well as possible Covid-19 stimulus money that might be available from the State to rural counties for capital projects. They also discussed the timing of the ballot measure for the new building. Curt said that it would be hard to do a proper informational campaign with the current situation. The Foundation will discuss and make a recommendation to the City Council on ballot placement.

Election of Officers – It was decided to postpone until the August meeting.

Announcements - None

Adjournment – C. Benward adjourned the meeting.

Next Meeting: August 19, 2020 – 5:15 p.m.

Respectfully submitted,
Crystal Barr

**COOS BAY PUBLIC LIBRARY
JULY 2020**

INVENTORY

<u>CLASSIFICATION</u>	<u>ACQUIRED</u>	<u>DISCARDS</u>	<u>REPORT ERROR</u>
Adult Books	275	Books	0
Adult Audio Books	64	YP Books	0
Adult Video	61	Graphic Novels	0
Adult Video Games	17	YP Graphic Novel	0
		Large Print	0
Young Adult Books	5	Music CD	0
Young Adult Audio	2	Dvd	0
		Audio Book	0
Child Books	121	Board Game	0
Child Audio	0	Reference	0
Child Video	6	Video Game	0
Child Music Cds	22		
TOTAL	573	DISCARDS	0

CIRCULATION SUMMARY

	Total Items Checked Out At Coos Bay	Total Coos Bay Owned Items Checked Out
2020	8,528	9,270
2019	20,054	22,944
2018	20,696	23,117
2017	24,406	24,630
2016	21,369	24,362
2015	22,429	24,830

GATE COUNT: 363
(2019 - 13,835)

REFERENCE QUESTIONS ANSWERED: 303
YP REFERENCE QUESTIONS ANSWERED: 23
NEW PATRON REGISTRATIONS: 24

#DAYS OPEN: - by mail/curbside 23 **26** **25**
DAILY AVERAGE CIRCULATION: 403 (19) 882 (18) 925

RECEIPTS FROM PATRONS

FINES	\$16.99
DISKS/MISC.	\$0.00
DAMAGE/LOSS	\$0.00
RENT	\$0.00
BOOK BAGS	\$0.00
COPIES	<u>\$0.00</u>
TOTAL	<u>\$16.99</u>

**Coos Bay Public Library
Memorial Funds Checking Account
July 2020**

<u>BALANCE, June 30, 2020</u>	\$ 77,595.73
Misc. Donations-July 2020	\$331.00
TOTAL DEPOSITS	\$331.00

DISBURSEMENTS:

Recorded Books/Dvd-Adult Programs	\$	41.60
Taylor Stewart/Performer-Adult Programs-Lynching In America	\$	200.00
Amazon/Supplies-YP Programs-Book Boxes, Summer Reading, STEAM Kits	\$	142.83
Dollar Tree, S&S Inc./Supplies-YP Programs-Reading the Park, STEAM Kits	\$	85.93
Coos Bay Visitors Center/Supplies-Library of Things-State Parks Backpacks	\$	34.85
Amazon/Supplies-Library of Things	\$	205.96
Amazon/Book-Ivy Memorial	\$	23.49
Amazon/book-Greene Memorial	\$	23.99
Amazon/Supplies-Adult Programs-Book Boxes, Summer Reading	\$	273.44
TOTAL DISBURSEMENTS		\$ 1,032.09
Balance July 31, 2020		\$ 76,894.64

General Fund	\$	10,321.70
Friend's Children's Fund	\$	3,678.03
Kenaston Estate Donation	\$	(469.51)
Mallek Estate Memorial	\$	52,610.89
Coos Bay Library Foundation Donation	\$	(13.30)
E-Books	\$	35.00
Care Connections	\$	0.78
Friends Library Purchases	\$	8,110.53
Rotary Donation	\$	-
Coos Bay Library Foundation-Equipment	\$	35.35
Coos Bay Library Foundation-Audios	\$	110.32
Eagles Large Print Fund	\$	6.25
Dollywood	\$	2,468.60

MEMORIAL ACCOUNT FUNDS TOTAL **\$ 76,894.64**

July 2020

Librarian's Report

July 2020

PROGRAMS

Spanglish Conversation had two online meetings with 16 people in attendance.

Armchair Adventures has moved online by providing participants a place to explore online instead of gathering for a movie. This month was a visit to Great Wall of China.

Story time was held two times with 6 attendees.

TV Tuesday had 268 views (Facebook Live program)

Young Adult Book Group met with three in attendance.

Evan & Vanessa Bilingual Kids Program had 1,910 views.

Swords and Starships book club met and had 251 views (Facebook Live event)

DIY Body Care was a joint program with Natural Grocers and North Bend Public Library had two attendees.

Community Cooking with the Co-Op had 30 attendees.

STEAM Kits were mailed out 2 times in July for a total of 171 kits. This is a project kit that corresponds with a story and instructional video that is posted on the library's YouTube channel.

We did Lunch Site Book Giveaways 3 times and had 53 people participate.

Room use for July consisted of two Red Cross by appointment blood drives.

There were 5 one-on one appointments fulfilled by Zoom in July.

Miscellaneous

In July there were 10,175, county-wide, checkouts on OverDrive. 299 circulations on hoopla in July with 2 new borrowers.

Staff continues to create and adapt our services, especially programming. We have maintained the same hours for computer appointments, curbside and browsing throughout July to provide some consistency for patrons.

July 2020

464 packages of holds were mailed out in July and 224 programming related packages were mailed. Curbside and browsing continue to increase in use.

2020/21	Myrtlewood		Cedar		Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use		(minus library program)
Jul-20	0	2	0	0	2	70
Aug-20						
Sep-20						
Oct-20						
Nov-20						
Dec-20						
Jan-21						
Feb-21						
Mar-21						
Apr-21						
May-21						
Jun-21						
Totals						70

City of Coos Bay
Revenues with Comparison to Budget
For the 12 Months Ending June 30, 2020

Library Fund

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100	.00	.00	855,071.00	855,071.00	.0
07-000-300-0200	.00	.00	100,000.00	100,000.00	.0
Total Carryover	.00	.00	955,071.00	955,071.00	.0
<u>Revenue From Other Agencies</u>					
07-000-340-0300	.00	2,204.00	1,700.00	(504.00)	129.7
07-000-340-0301	.00	1,000.00	7,000.00	6,000.00	14.3
07-000-340-0303	(35,960.33)	.00	5,000.00	5,000.00	.0
07-000-340-0350	41,495.24	41,495.24	.00	(41,495.24)	.0
07-000-340-0900	63,035.77	1,408,545.63	1,115,000.00	(293,545.63)	126.3
Total Revenue From Other Agencies	68,570.68	1,453,244.87	1,128,700.00	(324,544.87)	128.8
<u>Use Of Money & Property</u>					
07-000-350-0100	.00	23,290.21	12,000.00	(11,290.21)	194.1
07-000-350-1100	.00	5,850.00	2,500.00	(3,350.00)	234.0
Total Use Of Money & Property	.00	29,140.21	14,500.00	(14,640.21)	201.0
<u>Current Services</u>					
07-000-360-0100	.00	5,781.42	7,000.00	1,218.58	82.6
07-000-360-1800	.00	7,641.27	10,000.00	2,358.73	76.4
Total Current Services	.00	13,422.69	17,000.00	3,577.31	79.0
<u>Other Revenue</u>					
07-000-380-0100	.00	27,252.56	100.00	(27,152.56)	27252.
07-000-380-0400	.00	3,011.82	500.00	(2,511.82)	602.4
07-000-380-0900	.00	31,022.19	20,000.00	(11,022.19)	155.1
Total Other Revenue	.00	61,286.57	20,600.00	(40,686.57)	297.5
Total Fund Revenue	68,570.68	1,557,094.34	2,135,871.00	578,776.66	72.9

City of Coos Bay
Expenditures with Comparison to Budget
For the 12 Months Ending June 30, 2020

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Library Fund</u>					
Personnel Services					
07-510-510-1001	.00	573,177.21	686,818.00	113,640.79	83.5
07-510-510-1003	.00	128,566.05	133,210.00	4,643.95	96.5
07-510-510-1004	.00	42,671.62	52,548.00	9,876.38	81.2
07-510-510-1005	.00	159,513.97	153,574.00	(5,939.97)	103.9
07-510-510-1006	.00	718.13	13,000.00	12,281.87	5.5
07-510-510-1007	117.54	836.74	2,833.00	1,996.26	29.5
07-510-510-1008	.00	8.01	122.00	113.99	6.6
Total Personnel Services	117.54	905,491.73	1,042,105.00	136,613.27	86.9
Materials & Services					
07-510-520-2005	.00	3,549.67	9,000.00	5,450.33	39.4
07-510-520-2101	2,151.84	32,148.37	42,000.00	9,851.63	76.5
07-510-520-2102	767.08	8,375.93	13,000.00	4,624.07	64.4
07-510-520-2105	3,442.35	17,495.24	15,000.00	(2,495.24)	116.6
07-510-520-2108	928.25	58,549.29	92,250.00	33,700.71	63.5
07-510-520-2120	.00	14,540.50	14,500.00	(40.50)	100.3
07-510-520-2122	114.11	5,883.16	8,500.00	2,616.84	69.2
07-510-520-2123	.00	378.09	3,000.00	2,621.91	12.6
07-510-520-2205	702.24	4,982.37	2,500.00	(2,482.37)	199.3
07-510-520-2206	416.15	10,364.82	2,200.00	(8,164.82)	471.1
07-510-520-2225	.00	2,444.43	5,200.00	2,755.57	47.0
07-510-520-2231	14,414.76	72,017.58	35,000.00	(37,017.58)	205.8
07-510-520-2234	.00	2,272.32	17,000.00	14,727.68	13.4
07-510-520-2235	10.99	12,666.61	15,000.00	2,333.39	84.4
07-510-520-2236	11,586.44	84,792.29	100,000.00	15,207.71	84.8
07-510-520-2237	.00	4,832.92	10,000.00	5,167.08	48.3
07-510-520-2238	.00	.00	200.00	200.00	.0
07-510-520-2239	.00	305.86	2,000.00	1,694.14	15.3
07-510-520-2240	.00	.00	50,000.00	50,000.00	.0
07-510-520-2302	433.90	4,580.75	5,200.00	619.25	88.1
07-510-520-2303	.00	1,909.62	25,000.00	23,090.38	7.6
07-510-520-2304	.00	2,179.07	12,000.00	9,820.93	18.2
07-510-520-2309	366.00	28,209.24	50,000.00	21,790.76	56.4
07-510-520-2310	.00	.00	75,000.00	75,000.00	.0
07-510-520-2406	.00	.00	200.00	200.00	.0
07-510-520-2424	.00	.00	500.00	500.00	.0
07-510-520-2450	1,335.39	25,576.22	20,000.00	(5,576.22)	127.9
Total Materials & Services	36,669.50	398,054.35	624,250.00	226,195.65	63.8
Other Financing Uses					
07-510-560-6001	.00	.00	469,516.00	469,516.00	.0
Total Other Financing Uses	.00	.00	469,516.00	469,516.00	.0

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City of Coos Bay
Expenditures with Comparison to Budget
For the 12 Months Ending June 30, 2020

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Total Library Fund	36,787.04	1,303,546.08	2,135,871.00	832,324.92	61.0
Total Fund Expenditures	36,787.04	1,303,546.08	2,135,871.00	832,324.92	61.0
Net Revenue Over Expenditures	31,783.64	253,548.26	.00	(253,548.26)	.0

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City of Coos Bay
Revenues with Comparison to Budget
For the 1 Months Ending July 31, 2020

Library Fund

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>Carryover</u>					
07-000-300-0100	Carryover - Regular	.00	.00	900,000.00	900,000.00 .0
07-000-300-0200	Carryover - Memorial/Board	.00	.00	125,000.00	125,000.00 .0
	Total Carryover	.00	.00	1,025,000.00	1,025,000.00 .0
<u>Revenue From Other Agencies</u>					
07-000-340-0300	State Library Grant	.00	.00	1,900.00	1,900.00 .0
07-000-340-0301	Grants	.00	.00	3,000.00	3,000.00 .0
07-000-340-0303	Federal Grants	.00	.00	3,000.00	3,000.00 .0
07-000-340-0900	Library Tax Base	.00	.00	1,130,000.00	1,130,000.00 .0
	Total Revenue From Other Agencies	.00	.00	1,137,900.00	1,137,900.00 .0
<u>Use Of Money & Property</u>					
07-000-350-0100	Interest	1,190.77	1,190.77	15,000.00	13,809.23 7.9
07-000-350-1100	Auditorium Rental	.00	.00	3,500.00	3,500.00 .0
	Total Use Of Money & Property	1,190.77	1,190.77	18,500.00	17,309.23 6.4
<u>Current Services</u>					
07-000-360-0100	Copies	.00	.00	7,000.00	7,000.00 .0
07-000-360-1800	Library Fees	16.99	16.99	12,000.00	11,983.01 .1
	Total Current Services	16.99	16.99	19,000.00	18,983.01 .1
<u>Other Revenue</u>					
07-000-380-0100	Miscellaneous	2,174.79	2,174.79	100.00 (2,074.79) 2174.8
07-000-380-0300	ESO Rent	.00	.00	26,000.00	26,000.00 .0
07-000-380-0400	Reimbursements	810.44	810.44	500.00 (310.44) 162.1
07-000-380-0900	Gifts, Donations & Memorials	374.44	374.44	20,000.00	19,625.56 1.9
	Total Other Revenue	3,359.67	3,359.67	46,600.00	43,240.33 7.2
	Total Fund Revenue	4,567.43	4,567.43	2,247,000.00	2,242,432.57 2

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City of Coos Bay
Expenditures with Comparison to Budget
For the 1 Months Ending July 31, 2020

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt	
<u>Library Fund</u>						
Personnel Services						
07-510-510-1001	Salaries	46,422.00	46,422.00	758,449.00	712,027.00	6.1
07-510-510-1003	P.E.R.S.	10,288.22	10,288.22	159,382.00	149,093.78	6.5
07-510-510-1004	Social Security	3,442.17	3,442.17	58,028.00	54,585.83	5.9
07-510-510-1005	Employee Insurance	10,318.25	10,318.25	211,984.00	201,645.75	4.9
07-510-510-1006	Unemployment	.00	.00	3,600.00	3,600.00	.0
07-510-510-1007	Workers Compensation Insurance	55.72	55.72	1,066.00	1,010.28	5.2
07-510-510-1008	Volunteer Workers Compensation	.00	.00	250.00	250.00	.0
Total Personnel Services		70,526.36	70,526.36	1,192,739.00	1,122,212.64	5.9
Materials & Services						
07-510-520-2005	Training, Meetings, Travel, Dues	49.99	49.99	9,000.00	8,950.01	.6
07-510-520-2101	Utilities	.00	.00	42,000.00	42,000.00	.0
07-510-520-2102	Telephone	.00	.00	9,000.00	9,000.00	.0
07-510-520-2105	Advertising	14.99	14.99	15,000.00	14,985.01	.1
07-510-520-2108	Contractual	798.09	798.09	80,000.00	79,201.91	1.0
07-510-520-2120	Insurance	15,757.10	15,757.10	25,000.00	9,242.90	63.0
07-510-520-2122	Duplicating	14.55	14.55	9,500.00	9,485.45	.2
07-510-520-2123	Printing	.00	.00	3,000.00	3,000.00	.0
07-510-520-2205	Office Supplies	4,600.17	4,600.17	2,500.00	(2,100.17)	184.0
07-510-520-2206	Postage	.00	.00	1,200.00	1,200.00	.0
07-510-520-2225	Janitorial Supplies	.00	.00	3,800.00	3,800.00	.0
07-510-520-2231	Small Equipment	3,739.54	3,739.54	35,000.00	31,260.46	10.7
07-510-520-2234	Grants	.00	.00	7,900.00	7,900.00	.0
07-510-520-2235	Library Supplies	551.00	551.00	13,000.00	12,449.00	4.2
07-510-520-2236	Library Books & Records	179.17	179.17	100,000.00	99,820.83	.2
07-510-520-2237	Periodicals	.00	.00	10,000.00	10,000.00	.0
07-510-520-2239	State Aid to Children - Books	.00	.00	2,000.00	2,000.00	.0
07-510-520-2240	Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241	Programming	.00	.00	16,000.00	16,000.00	.0
07-510-520-2302	Office Equipment Rental	119.90	119.90	5,200.00	5,080.10	2.3
07-510-520-2303	Equipment Repairs/Replacement	.00	.00	25,000.00	25,000.00	.0
07-510-520-2304	Equipment Maintenance Contract	37.95	37.95	12,000.00	11,962.05	.3
07-510-520-2305	Vehicle Maintenance/Fuel	.00	.00	10,000.00	10,000.00	.0
07-510-520-2309	Building & Grounds Maintenance	.00	.00	50,000.00	50,000.00	.0
07-510-520-2310	Furniture (restricted)	.00	.00	100,000.00	100,000.00	.0
07-510-520-2406	Reimbursable	.00	.00	200.00	200.00	.0
07-510-520-2424	Library Board	.00	.00	500.00	500.00	.0
07-510-520-2450	Gifts, Donations & Memorials	300.00	300.00	20,000.00	19,700.00	1.5
Total Materials & Services		26,162.45	26,162.45	656,800.00	630,637.55	4.0
Capital Outlay						
07-510-530-3001	Computer Hardware & Software	.00	.00	10,000.00	10,000.00	.0
Total Capital Outlay		.00	.00	10,000.00	10,000.00	.0

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City of Coos Bay
Expenditures with Comparison to Budget
For the 1 Months Ending July 31, 2020

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Other Financing Uses					
07-510-560-6001 Contingency	.00	.00	224,700.00	224,700.00	.0
07-510-560-8002 Unappropriated Ending Fund Bal	.00	.00	162,761.00	162,761.00	.0
Total Other Financing Uses	.00	.00	387,461.00	387,461.00	.0
Total Library Fund	96,688.81	96,688.81	2,247,000.00	2,150,311.19	4.3
Total Fund Expenditures	96,688.81	96,688.81	2,247,000.00	2,150,311.19	4.3
Net Revenue Over Expenditures	(92,121.38)	(92,121.38)	.00	92,121.38	.0

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July 2020

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Funds: 07
- Page and Total by Fund
- Include Placeholders: None
- Include Balance Sheets: None
- Include Accounts: None
- Include Income Fillers: None
- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries			06/30/2020 (06/20) Balance	07-510-510-1001			573,177.21
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	573,177.21
YTD Encumbrance	.00	YTD Actual	573,177.21 Total	573,177.21 YTD Budget	686,818.00 Unexpended	113,640.79	
Overtime			06/30/2020 (06/20) Balance	07-510-510-1002			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
P.E.R.S.			06/30/2020 (06/20) Balance	07-510-510-1003			128,566.05
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	128,566.05
YTD Encumbrance	.00	YTD Actual	128,566.05 Total	128,566.05 YTD Budget	133,210.00 Unexpended	4,643.95	
Social Security			06/30/2020 (06/20) Balance	07-510-510-1004			42,671.62
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	42,671.62
YTD Encumbrance	.00	YTD Actual	42,671.62 Total	42,671.62 YTD Budget	52,548.00 Unexpended	9,876.38	
Employee Insurance			06/30/2020 (06/20) Balance	07-510-510-1005			159,513.97
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	159,513.97
YTD Encumbrance	.00	YTD Actual	159,513.97 Total	159,513.97 YTD Budget	153,574.00 Unexpended	(5,939.97)	
Unemployment			06/30/2020 (06/20) Balance	07-510-510-1006			718.13
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	718.13
YTD Encumbrance	.00	YTD Actual	718.13 Total	718.13 YTD Budget	13,000.00 Unexpended	12,281.87	
Workers Compensation Insurance			06/30/2020 (06/20) Balance	07-510-510-1007			719.20
06/30/2020 JE	93	FY20 ADJUST W/C ACCRUAL TO ACTUAL			117.54		
			06/30/2020 (13/20) Period Totals and Balance		117.54 *	.00 *	836.74
YTD Encumbrance	.00	YTD Actual	836.74 Total	836.74 YTD Budget	2,833.00 Unexpended	1,996.26	
Volunteer Workers Compensation			06/30/2020 (06/20) Balance	07-510-510-1008			8.01
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	8.01
YTD Encumbrance	.00	YTD Actual	8.01 Total	8.01 YTD Budget	122.00 Unexpended	113.99	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Accrued Vacation Liability			06/30/2020 (06/20) Balance	07-510-510-1009			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
Meetings And Travel			06/30/2020 (06/20) Balance	07-510-520-2001			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
Memberships, dues, publications			06/30/2020 (06/20) Balance	07-510-520-2003			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
Training, Meetings, Travel, Dues			06/30/2020 (06/20) Balance	07-510-520-2005			3,549.67
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	3,549.67
YTD Encumbrance	.00	YTD Actual	3,549.67 Total	3,549.67 YTD Budget	9,000.00 Unexpended	5,450.33	
Utilities			06/30/2020 (06/20) Balance	07-510-520-2101			29,996.53
06/30/2020	AP	499	Umpqua Bank (VISA)		158.47		
06/22/2020	AP	686	Pacific Power & Light Co		1,993.37		
			06/30/2020 (13/20) Period Totals and Balance		2,151.84 *	.00 *	32,148.37
YTD Encumbrance	.00	YTD Actual	32,148.37 Total	32,148.37 YTD Budget	42,000.00 Unexpended	9,851.63	
Telephone			06/30/2020 (06/20) Balance	07-510-520-2102			7,608.85
06/30/2020	AP	496	Umpqua Bank (VISA)		592.84		
06/30/2020	AP	497	Umpqua Bank (VISA)		174.24		
			06/30/2020 (13/20) Period Totals and Balance		767.08 *	.00 *	8,375.93
YTD Encumbrance	.00	YTD Actual	8,375.93 Total	8,375.93 YTD Budget	13,000.00 Unexpended	4,624.07	
Advertising			06/30/2020 (06/20) Balance	07-510-520-2105			14,052.89
06/22/2020	AP	87	Art Signs		1,986.00		
06/28/2020	AP	141	Sinclair Television Media Inc		415.00		
06/30/2020	AP	510	Umpqua Bank (VISA)		22.35		
06/30/2020	AP	511	Umpqua Bank (VISA)		50.00		
06/30/2020	AP	512	Umpqua Bank (VISA)		249.00		
06/30/2020	AP	591	Umpqua Bank (VISA)		720.00		
			06/30/2020 (13/20) Period Totals and Balance		3,442.35 *	.00 *	17,495.24
YTD Encumbrance	.00	YTD Actual	17,495.24 Total	17,495.24 YTD Budget	15,000.00 Unexpended	(2,495.24)	
Contractual			06/30/2020 (06/20) Balance	07-510-520-2108			57,621.04
06/17/2020	AP	139	Sprague Pest Solutions		150.00		
06/30/2020	AP	154	C-N-B Security Inc		504.00		
06/30/2020	AP	623	Access Information Protected		22.25		
07/08/2020	AP	627	C-N-B Security Inc		252.00		
			06/30/2020 (13/20) Period Totals and Balance		928.25 *	.00 *	58,549.29
YTD Encumbrance	.00	YTD Actual	58,549.29 Total	58,549.29 YTD Budget	92,250.00 Unexpended	33,700.71	
Special Counsel			06/30/2020 (06/20) Balance	07-510-520-2114			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Insurance			06/30/2020 (06/20) Balance	07-510-520-2120			14,540.50
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	14,540.50
YTD Encumbrance	.00	YTD Actual	14,540.50 Total	14,540.50 YTD Budget	14,500.00 Unexpended	(40.50)	
Duplicating			06/30/2020 (06/20) Balance	07-510-520-2122			5,769.05
06/30/2020	AP	437	Umpqua Bank (VISA)		43.89		
02/09/2020	AP	619	Xerox Corporation		12.76		
07/01/2020	AP	645	Xerox Corporation		57.55		
02/09/2020	AP	793	Xerox Corporation		12.67		
02/09/2020	AP	795	Xerox Corporation			12.76-	
			06/30/2020 (13/20) Period Totals and Balance		126.87 *	12.76- *	5,883.16
YTD Encumbrance	.00	YTD Actual	5,883.16 Total	5,883.16 YTD Budget	8,500.00 Unexpended	2,616.84	
Printing			06/30/2020 (06/20) Balance	07-510-520-2123			378.09
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	378.09
YTD Encumbrance	.00	YTD Actual	378.09 Total	378.09 YTD Budget	3,000.00 Unexpended	2,621.91	
Program & Display			06/30/2020 (06/20) Balance	07-510-520-2128			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Office Supplies			06/30/2020 (06/20) Balance	07-510-520-2205			4,280.13
06/30/2020	AP	419	Umpqua Bank (VISA)		17.68		
06/30/2020	AP	426	Umpqua Bank (VISA)		61.33		
06/30/2020	AP	443	Umpqua Bank (VISA)		26.49		
06/30/2020	AP	449	Umpqua Bank (VISA)		28.50		
06/30/2020	AP	454	Umpqua Bank (VISA)		15.46		
06/30/2020	AP	495	Umpqua Bank (VISA)		79.99		
06/30/2020	AP	589	Umpqua Bank (VISA)		26.35		
06/30/2020	AP	590	Umpqua Bank (VISA)		214.63		
04/29/2020	AP	617	Office Depot		69.87		
05/27/2020	AP	618	Office Depot		161.94		
			06/30/2020 (13/20) Period Totals and Balance		702.24 *	.00 *	4,982.37
YTD Encumbrance	.00	YTD Actual	4,982.37 Total	4,982.37 YTD Budget	2,500.00 Unexpended	(2,482.37)	
Postage			06/30/2020 (06/20) Balance	07-510-520-2206			9,948.67
06/30/2020	AP	500	Umpqua Bank (VISA)		298.75		
06/30/2020	AP	595	Umpqua Bank (VISA)		117.40		
			06/30/2020 (13/20) Period Totals and Balance		416.15 *	.00 *	10,364.82
YTD Encumbrance	.00	YTD Actual	10,364.82 Total	10,364.82 YTD Budget	2,200.00 Unexpended	(8,164.82)	
Miscellaneous			06/30/2020 (06/20) Balance	07-510-520-2208			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Data Processing Supplies			06/30/2020 (06/20) Balance	07-510-520-2224			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Janitorial Supplies			06/30/2020 (06/20) Balance	07-510-520-2225			2,444.43
			06/30/2020 (13/20) Period Totals and Balance		00 *	00 *	2,444.43
YTD Encumbrance		00 YTD Actual	2,444.43 Total	2,444.43 YTD Budget	5,200.00 Unexpended	2,755.57	
Small Equipment			06/30/2020 (06/20) Balance	07-510-520-2231			57,602.82
04/30/2020	AP	542	Bibliotheca LLC		5,020.00		
07/01/2020	AP	543	Bibliotheca LLC		5,940.00		
08/28/2020	AP	564	Executech Utah Inc.		3,254.76		
06/30/2020	AP	586	Umpqua Bank (VISA)		69.40		
06/30/2020	AP	588	Umpqua Bank (VISA)			49.40-	
06/30/2020	AP	650	Executech Utah Inc.		180.00		
			06/30/2020 (13/20) Period Totals and Balance		14,464.16 *	49.40- *	72,017.58
YTD Encumbrance		00 YTD Actual	72,017.58 Total	72,017.58 YTD Budget	35,000.00 Unexpended	(37,017.58)	
Grants			06/30/2020 (06/20) Balance	07-510-520-2234			2,272.32
			06/30/2020 (13/20) Period Totals and Balance		00 *	00 *	2,272.32
YTD Encumbrance		00 YTD Actual	2,272.32 Total	2,272.32 YTD Budget	17,000.00 Unexpended	14,727.68	
Library Supplies			06/30/2020 (06/20) Balance	07-510-520-2235			12,655.62
08/30/2020	AP	428	Umpqua Bank (VISA)		10.99		
			06/30/2020 (13/20) Period Totals and Balance		10.99 *	00 *	12,666.61
YTD Encumbrance		00 YTD Actual	12,666.61 Total	12,666.61 YTD Budget	15,000.00 Unexpended	2,333.39	
Library Books & Records			06/30/2020 (06/20) Balance	07-510-520-2236			73,205.85
07/06/2020	AP	38	World Trade Press		300.00		
08/24/2020	AP	123	Ingram		803.73		
08/24/2020	AP	124	Ingram		288.39		
08/29/2020	AP	125	Ingram		291.84		
08/22/2020	AP	131	Brilliance Publishing Inc.		9.50		
06/30/2020	AP	261	Umpqua Bank (VISA)		46.05		
06/30/2020	AP	262	Umpqua Bank (VISA)		42.88		
06/30/2020	AP	263	Umpqua Bank (VISA)		36.63		
06/30/2020	AP	264	Umpqua Bank (VISA)		14.42		
06/30/2020	AP	265	Umpqua Bank (VISA)		14.39		
06/30/2020	AP	266	Umpqua Bank (VISA)		26.99		
06/30/2020	AP	267	Umpqua Bank (VISA)		32.18		
06/30/2020	AP	268	Umpqua Bank (VISA)		32.16		
06/30/2020	AP	269	Umpqua Bank (VISA)		15.54		
06/30/2020	AP	270	Umpqua Bank (VISA)		145.07		
06/30/2020	AP	271	Umpqua Bank (VISA)		108.19		
06/30/2020	AP	272	Umpqua Bank (VISA)		24.98		
08/30/2020	AP	273	Umpqua Bank (VISA)		346.26		
06/30/2020	AP	274	Umpqua Bank (VISA)		45.48		
06/30/2020	AP	275	Umpqua Bank (VISA)		338.28		
06/30/2020	AP	276	Umpqua Bank (VISA)		9.98		
06/30/2020	AP	277	Umpqua Bank (VISA)		17.21		
06/30/2020	AP	278	Umpqua Bank (VISA)		30.49		
06/30/2020	AP	279	Umpqua Bank (VISA)		55.78		
06/30/2020	AP	280	Umpqua Bank (VISA)		30.53		
06/30/2020	AP	281	Umpqua Bank (VISA)		31.05		
06/30/2020	AP	282	Umpqua Bank (VISA)		14.40		
06/30/2020	AP	283	Umpqua Bank (VISA)		123.12		
06/30/2020	AP	284	Umpqua Bank (VISA)		13.80		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/30/2020	AP	285	Umpqua Bank (VISA)		14.43		
06/30/2020	AP	286	Umpqua Bank (VISA)		12.21		
06/30/2020	AP	287	Umpqua Bank (VISA)		162.89		
06/30/2020	AP	288	Umpqua Bank (VISA)		125.86		
06/30/2020	AP	289	Umpqua Bank (VISA)		17.86		
06/30/2020	AP	290	Umpqua Bank (VISA)		191.87		
06/30/2020	AP	291	Umpqua Bank (VISA)		14.99		
06/30/2020	AP	292	Umpqua Bank (VISA)		162.24		
06/30/2020	AP	293	Umpqua Bank (VISA)		126.48		
06/30/2020	AP	294	Umpqua Bank (VISA)		16.10		
06/30/2020	AP	295	Umpqua Bank (VISA)		25.01		
06/30/2020	AP	296	Umpqua Bank (VISA)		30.51		
06/30/2020	AP	297	Umpqua Bank (VISA)		21.41		
06/30/2020	AP	298	Umpqua Bank (VISA)		13.85		
06/30/2020	AP	299	Umpqua Bank (VISA)		17.21		
06/30/2020	AP	300	Umpqua Bank (VISA)		19.37		
06/30/2020	AP	301	Umpqua Bank (VISA)		66.55		
06/30/2020	AP	302	Umpqua Bank (VISA)		31.04		
06/30/2020	AP	303	Umpqua Bank (VISA)		63.27		
06/30/2020	AP	304	Umpqua Bank (VISA)		344.74		
06/30/2020	AP	305	Umpqua Bank (VISA)		33.85		
06/30/2020	AP	306	Umpqua Bank (VISA)		24.96		
06/30/2020	AP	307	Umpqua Bank (VISA)		98.24		
06/30/2020	AP	308	Umpqua Bank (VISA)		9.98		
06/30/2020	AP	309	Umpqua Bank (VISA)		7.21		
06/30/2020	AP	310	Umpqua Bank (VISA)		43.99		
06/30/2020	AP	311	Umpqua Bank (VISA)		322.93		
06/30/2020	AP	312	Umpqua Bank (VISA)		44.53		
06/30/2020	AP	313	Umpqua Bank (VISA)		55.00		
06/30/2020	AP	314	Umpqua Bank (VISA)		63.80		
06/30/2020	AP	315	Umpqua Bank (VISA)		37.95		
06/30/2020	AP	316	Umpqua Bank (VISA)		24.75		
06/30/2020	AP	317	Umpqua Bank (VISA)		14.98		
06/30/2020	AP	318	Umpqua Bank (VISA)		22.00		
06/30/2020	AP	319	Umpqua Bank (VISA)		19.24		
06/30/2020	AP	320	Umpqua Bank (VISA)		15.54		
06/30/2020	AP	321	Umpqua Bank (VISA)		19.22		
06/30/2020	AP	322	Umpqua Bank (VISA)		20.89		
06/30/2020	AP	323	Umpqua Bank (VISA)		24.75		
06/30/2020	AP	324	Umpqua Bank (VISA)		130.74		
06/30/2020	AP	325	Umpqua Bank (VISA)		15.54		
06/30/2020	AP	326	Umpqua Bank (VISA)		44.71		
06/30/2020	AP	327	Umpqua Bank (VISA)		247.22		
06/30/2020	AP	328	Umpqua Bank (VISA)		396.39		
06/30/2020	AP	329	Umpqua Bank (VISA)		46.45		
06/30/2020	AP	330	Umpqua Bank (VISA)		25.01		
06/30/2020	AP	331	Umpqua Bank (VISA)		235.05		
06/30/2020	AP	332	Umpqua Bank (VISA)		51.29		
06/30/2020	AP	333	Umpqua Bank (VISA)		125.01		
06/30/2020	AP	334	Umpqua Bank (VISA)		217.54		
06/30/2020	AP	335	Umpqua Bank (VISA)		126.17		
06/30/2020	AP	336	Umpqua Bank (VISA)		13.32		
06/30/2020	AP	337	Umpqua Bank (VISA)		17.84		
06/30/2020	AP	338	Umpqua Bank (VISA)		15.54		
06/30/2020	AP	339	Umpqua Bank (VISA)		19.43		
06/30/2020	AP	340	Umpqua Bank (VISA)		230.93		
06/30/2020	AP	341	Umpqua Bank (VISA)		105.03		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/30/2020	AP	342	Umpqua Bank (VISA)		15.54		
06/30/2020	AP	343	Umpqua Bank (VISA)		14.43		
06/30/2020	AP	394	Umpqua Bank (VISA)		62.34		
06/30/2020	AP	395	Umpqua Bank (VISA)		12.00		
06/30/2020	AP	396	Umpqua Bank (VISA)		41.86		
06/30/2020	AP	398	Umpqua Bank (VISA)		9.96		
06/30/2020	AP	399	Umpqua Bank (VISA)		16.88		
06/30/2020	AP	403	Umpqua Bank (VISA)		217.25		
06/30/2020	AP	406	Umpqua Bank (VISA)		31.95		
06/30/2020	AP	407	Umpqua Bank (VISA)		29.95		
06/30/2020	AP	408	Umpqua Bank (VISA)		59.99		
06/30/2020	AP	409	Umpqua Bank (VISA)		21.95		
06/30/2020	AP	410	Umpqua Bank (VISA)		114.64		
06/30/2020	AP	411	Umpqua Bank (VISA)		197.07		
06/30/2020	AP	412	Umpqua Bank (VISA)		31.94		
06/30/2020	AP	413	Umpqua Bank (VISA)		97.19		
06/30/2020	AP	414	Umpqua Bank (VISA)		45.46		
06/30/2020	AP	415	Umpqua Bank (VISA)		43.27		
06/30/2020	AP	416	Umpqua Bank (VISA)		35.96		
06/30/2020	AP	417	Umpqua Bank (VISA)		84.48		
06/30/2020	AP	418	Umpqua Bank (VISA)		47.93		
06/30/2020	AP	421	Umpqua Bank (VISA)		47.99		
06/30/2020	AP	422	Umpqua Bank (VISA)		32.17		
06/30/2020	AP	424	Umpqua Bank (VISA)		22.99		
06/30/2020	AP	425	Umpqua Bank (VISA)		352.39		
06/30/2020	AP	427	Umpqua Bank (VISA)		118.67		
06/30/2020	AP	429	Umpqua Bank (VISA)		34.99		
06/30/2020	AP	431	Umpqua Bank (VISA)		38.64		
06/30/2020	AP	433	Umpqua Bank (VISA)		13.88		
06/30/2020	AP	435	Umpqua Bank (VISA)		35.67		
06/30/2020	AP	436	Umpqua Bank (VISA)		5.98		
06/30/2020	AP	439	Umpqua Bank (VISA)		31.99		
06/30/2020	AP	440	Umpqua Bank (VISA)		32.51		
06/30/2020	AP	442	Umpqua Bank (VISA)		57.95		
06/30/2020	AP	444	Umpqua Bank (VISA)		65.95		
06/30/2020	AP	446	Umpqua Bank (VISA)		81.92		
06/30/2020	AP	447	Umpqua Bank (VISA)		50.53		
06/30/2020	AP	448	Umpqua Bank (VISA)		7.19		
06/30/2020	AP	451	Umpqua Bank (VISA)		8.99		
06/30/2020	AP	452	Umpqua Bank (VISA)		52.95		
06/30/2020	AP	453	Umpqua Bank (VISA)		12.87		
06/30/2020	AP	455	Umpqua Bank (VISA)		29.99		
06/30/2020	AP	457	Umpqua Bank (VISA)		159.73		
06/30/2020	AP	458	Umpqua Bank (VISA)		26.68		
06/30/2020	AP	459	Umpqua Bank (VISA)		75.88		
06/30/2020	AP	462	Umpqua Bank (VISA)		16.95		
06/30/2020	AP	463	Umpqua Bank (VISA)		59.88		
06/30/2020	AP	464	Umpqua Bank (VISA)		64.46		
06/30/2020	AP	465	Umpqua Bank (VISA)		77.90		
06/30/2020	AP	466	Umpqua Bank (VISA)		22.99		
06/30/2020	AP	468	Umpqua Bank (VISA)		9.99		
06/30/2020	AP	469	Umpqua Bank (VISA)		28.36		
06/30/2020	AP	470	Umpqua Bank (VISA)		7.99		
06/30/2020	AP	472	Umpqua Bank (VISA)		161.24		
06/30/2020	AP	473	Umpqua Bank (VISA)		28.88		
06/30/2020	AP	474	Umpqua Bank (VISA)		36.33		
06/30/2020	AP	475	Umpqua Bank (VISA)		99.75		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/30/2020	AP	476	Umpqua Bank (VISA)		46.97		
06/30/2020	AP	477	Umpqua Bank (VISA)		14.95		
06/30/2020	AP	478	Umpqua Bank (VISA)		303.47		
06/30/2020	AP	479	Umpqua Bank (VISA)		12.49		
06/30/2020	AP	480	Umpqua Bank (VISA)		275.54		
06/30/2020	AP	482	Umpqua Bank (VISA)		12.99		
06/30/2020	AP	483	Umpqua Bank (VISA)		21.49		
06/30/2020	AP	484	Umpqua Bank (VISA)		124.60		
06/30/2020	AP	485	Umpqua Bank (VISA)		37.58		
06/30/2020	AP	486	Umpqua Bank (VISA)		16.00		
06/30/2020	AP	487	Umpqua Bank (VISA)		31.54		
06/30/2020	AP	488	Umpqua Bank (VISA)		24.98		
06/30/2020	AP	489	Umpqua Bank (VISA)		34.15		
06/30/2020	AP	490	Umpqua Bank (VISA)		114.52		
06/30/2020	AP	498	Umpqua Bank (VISA)		12.99		
06/26/2020	AP	624	Cengage Learning Inc.		24.69		
06/30/2020	JE	1	R/C AP CK 121860 WORLD TRADE PRESS INV 67			300.00-	
			06/30/2020 (13/20) Period Totals and Balance		11,886.44 *	300.00- *	84,792.29
YTD Encumbrance	.00	YTD Actual	84,792.29 Total	84,792.29 YTD Budget	100,000.00 Unexpended	15,207.71	
Periodicals			06/30/2020 (06/20) Balance	07-510-520-2237			4,832.92
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	4,832.92
YTD Encumbrance	.00	YTD Actual	4,832.92 Total	4,832.92 YTD Budget	10,000.00 Unexpended	5,167.08	
Microfilm			06/30/2020 (06/20) Balance	07-510-520-2238			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	200.00 Unexpended	200.00	
State Aid to Children - Books			06/30/2020 (06/20) Balance	07-510-520-2239			305.86
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	305.86
YTD Encumbrance	.00	YTD Actual	305.86 Total	305.86 YTD Budget	2,000.00 Unexpended	1,694.14	
Library Books/Records (Restr)			06/30/2020 (06/20) Balance	07-510-520-2240			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	50,000.00 Unexpended	50,000.00	
Programming			06/30/2020 (06/20) Balance	07-510-520-2241			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Office Equipment Rental			06/30/2020 (06/20) Balance	07-510-520-2302			4,146.85
06/30/2020	AP	501	Umpqua Bank (VISA)		139.70		
02/09/2020	AP	620	Xerox Corporation		156.76		
07/01/2020	AP	644	Xerox Corporation		137.44		
02/09/2020	AP	792	Xerox Corporation		156.76		
02/09/2020	AP	794	Xerox Corporation			156.76-	
			06/30/2020 (13/20) Period Totals and Balance		590.66 *	156.76- *	4,580.75
YTD Encumbrance	.00	YTD Actual	4,580.75 Total	4,580.75 YTD Budget	5,200.00 Unexpended	619.25	
Equipment Repairs/Replacement			06/30/2020 (06/20) Balance	07-510-520-2303			1,909.62
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	1,909.62

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance			
YTD Encumbrance		.00	YTD Actual	1,909.62	Total	1,909.62	YTD Budget	25,000.00	Unexpended	23,090.38
Equipment Maintenance Contract			06/30/2020 (06/20) Balance		07-510-520-2304					2,179.07
05/13/2020	AP	8	Integra Information Tech Inc			1,824.17				
06/30/2020	JE	2	R/C AP CK 121850 INTEGRA INVOICE 23565 TO				1,824.17-			
			06/30/2020 (13/20) Period Totals and Balance			1,824.17 *	1,824.17- *			2,179.07
YTD Encumbrance		.00	YTD Actual	2,179.07	Total	2,179.07	YTD Budget	12,000.00	Unexpended	9,820.93
Vehicle Maintenance/Fuel			06/30/2020 (06/20) Balance		07-510-520-2305					.00
			06/30/2020 (13/20) Period Totals and Balance			.00 *	.00 *			.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Furniture			06/30/2020 (06/20) Balance		07-510-520-2306					.00
			06/30/2020 (13/20) Period Totals and Balance			.00 *	.00 *			.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Building & Grounds Maintenance			06/30/2020 (06/20) Balance		07-510-520-2309					27,843.24
06/30/2020	AP	132	Aramark Uniform & Career Apparel			25.00				
06/11/2020	AP	133	Comfort Flow Heating			99.00				
07/06/2020	AP	612	Agri-Tech Design			242.00				
			06/30/2020 (13/20) Period Totals and Balance			366.00 *	.00 *			28,209.24
YTD Encumbrance		.00	YTD Actual	28,209.24	Total	28,209.24	YTD Budget	50,000.00	Unexpended	21,790.76
Furniture (restricted)			06/30/2020 (06/20) Balance		07-510-520-2310					.00
			06/30/2020 (13/20) Period Totals and Balance			.00 *	.00 *			.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	75,000.00	Unexpended	75,000.00
Reimbursable			06/30/2020 (06/20) Balance		07-510-520-2406					.00
			06/30/2020 (13/20) Period Totals and Balance			.00 *	.00 *			.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	200.00	Unexpended	200.00
Library Board			06/30/2020 (06/20) Balance		07-510-520-2424					.00
			06/30/2020 (13/20) Period Totals and Balance			.00 *	.00 *			.00
YTD Encumbrance		.00	YTD Actual	.00	Total	.00	YTD Budget	500.00	Unexpended	500.00
Gifts, Donations & Memorials			06/30/2020 (06/20) Balance		07-510-520-2450					24,240.83
06/26/2020	AP	130	Recorded Books Inc			41.60				
06/30/2020	AP	393	Umpqua Bank (VISA)			18.48				
06/30/2020	AP	397	Umpqua Bank (VISA)			76.56				
06/30/2020	AP	400	Umpqua Bank (VISA)			11.99				
06/30/2020	AP	401	Umpqua Bank (VISA)			31.38				
06/30/2020	AP	402	Umpqua Bank (VISA)			43.90				
06/30/2020	AP	404	Umpqua Bank (VISA)			102.69				
06/30/2020	AP	405	Umpqua Bank (VISA)			9.72				
06/30/2020	AP	420	Umpqua Bank (VISA)			69.95				
06/30/2020	AP	423	Umpqua Bank (VISA)			10.00				
06/30/2020	AP	430	Umpqua Bank (VISA)			14.79				
06/30/2020	AP	432	Umpqua Bank (VISA)			12.99				
06/30/2020	AP	434	Umpqua Bank (VISA)			25.99				

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance		
06/30/2020	AP	438	Umpqua Bank (VISA)		32.85				
06/30/2020	AP	441	Umpqua Bank (VISA)		6.99				
06/30/2020	AP	445	Umpqua Bank (VISA)		58.08				
06/30/2020	AP	450	Umpqua Bank (VISA)		9.69				
06/30/2020	AP	456	Umpqua Bank (VISA)		67.94				
06/30/2020	AP	460	Umpqua Bank (VISA)		29.98				
06/30/2020	AP	461	Umpqua Bank (VISA)		34.50				
06/30/2020	AP	467	Umpqua Bank (VISA)		110.94				
06/30/2020	AP	471	Umpqua Bank (VISA)		8.99				
06/30/2020	AP	481	Umpqua Bank (VISA)		9.99				
06/30/2020	AP	491	Umpqua Bank (VISA)		3.99				
06/30/2020	AP	492	Umpqua Bank (VISA)		48.27				
06/30/2020	AP	493	Umpqua Bank (VISA)		35.99				
06/30/2020	AP	494	Umpqua Bank (VISA)		33.21				
06/30/2020	AP	587	Umpqua Bank (VISA)		350.00				
06/30/2020	AP	592	Umpqua Bank (VISA)		21.75				
06/30/2020	AP	593	Umpqua Bank (VISA)		1.00				
06/30/2020	AP	594	Umpqua Bank (VISA)		1.19				
06/30/2020 (13/20) Period Totals and Balance					1,335.39 *	.00 *	25,576.22		
YTD Encumbrance	.00	YTD Actual	25,576.22	Total	25,576.22	YTD Budget	20,000.00	Unexpended	(5,576.22)
Bad Debt Expense			06/30/2020 (06/20) Balance	07-510-520-2500			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Computer Hardware & Software			06/30/2020 (06/20) Balance	07-510-530-3001			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Audio Visual Equipment			06/30/2020 (06/20) Balance	07-510-530-3022			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Library Equipment			06/30/2020 (06/20) Balance	07-510-530-3023			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Building Project			06/30/2020 (06/20) Balance	07-510-530-3118			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
Contingency			06/30/2020 (06/20) Balance	07-510-560-6001			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	469,516.00	Unexpended	469,516.00
Unappropriated Ending Fund Bal			06/30/2020 (06/20) Balance	07-510-560-6002			.00		.00
					06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			06/30/2020 (06/20) Balance	07-510-560-6003			.00
			06/30/2020 (13/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00

Number of Transactions: 240 Number of Accounts: 53

Total Library Fund:

Number of Transactions: 240 Number of Accounts: 53
 Grand Totals:

Debit	Credit	Proof
39,130.13	2,343.09-	36,787.04
39,130.13	2,343.09-	36,787.04

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Funds: 07
- Page and Total by Fund
- Include Placeholders: None
- Include Balance Sheets: None
- Include Accounts: None
- Include Income Fillers: None
- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
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- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries							
			07/01/2020 (00/20) Balance	07-510-510-1001			.00
07/15/2020	PC	5	PAYROLL TRANS FOR 7/15/2020 PAY PERIOD		3,800.00		
07/20/2020	PC	92	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD		46,422.00		
07/20/2020	PC	93	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD			3,800.00-	
			07/31/2020 (07/20) Period Totals and Balance		50,222.00 *	3,800.00-	46,422.00
YTD Encumbrance							
		.00 YTD Actual	46,422.00 Total	46,422.00 YTD Budget	758,449.00 Unexpended	712,027.00	
Overtime							
			07/01/2020 (00/20) Balance	07-510-510-1002			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance							
		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
P.E.R.S.							
			07/01/2020 (00/20) Balance	07-510-510-1003			.00
07/20/2020	PB	94	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD		10,288.22		
			07/31/2020 (07/20) Period Totals and Balance		10,288.22 *	.00 *	10,288.22
YTD Encumbrance							
		.00 YTD Actual	10,288.22 Total	10,288.22 YTD Budget	159,382.00 Unexpended	149,093.78	
Social Security							
			07/01/2020 (00/20) Balance	07-510-510-1004			.00
07/15/2020	PB	3	PAYROLL TRANS FOR 7/15/2020 PAY PERIOD		290.70		
07/20/2020	PB	93	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD		3,151.47		
			07/31/2020 (07/20) Period Totals and Balance		3,442.17 *	.00 *	3,442.17
YTD Encumbrance							
		.00 YTD Actual	3,442.17 Total	3,442.17 YTD Budget	58,028.00 Unexpended	54,585.83	
Employee Insurance							
			07/01/2020 (00/20) Balance	07-510-510-1005			.00
07/20/2020	PB	92	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD		10,318.25		
07/20/2020	PC	117	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD		642.45		
07/20/2020	PC	118	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD			642.45-	
			07/31/2020 (07/20) Period Totals and Balance		10,960.70 *	642.45-	10,318.25
YTD Encumbrance							
		.00 YTD Actual	10,318.25 Total	10,318.25 YTD Budget	211,964.00 Unexpended	201,645.75	
Unemployment							
			07/01/2020 (00/20) Balance	07-510-510-1006			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance							
		.00 YTD Actual	.00 Total	.00 YTD Budget	3,600.00 Unexpended	3,600.00	
Workers Compensation Insurance							
			07/01/2020 (00/20) Balance	07-510-510-1007			.00
07/20/2020	PB	91	PAYROLL TRANS FOR 7/20/2020 PAY PERIOD		55.72		
			07/31/2020 (07/20) Period Totals and Balance		55.72 *	.00 *	55.72

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	55.72 Total	55.72 YTD Budget	1,066.00 Unexpended	1,010.28	
Volunteer Workers Compensation			07/01/2020 (00/20) Balance	07-510-510-1008			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
Accrued Vacation Liability			07/01/2020 (00/20) Balance	07-510-510-1009			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Meetings And Travel			07/01/2020 (00/20) Balance	07-510-520-2001			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Memberships, dues, publications			07/01/2020 (00/20) Balance	07-510-520-2003			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Training, Meetings, Travel, Dues			07/01/2020 (00/20) Balance	07-510-520-2005			.00
08/30/2020	AP	222	Executech Utah Inc.		49.99		
			07/31/2020 (07/20) Period Totals and Balance		49.99 *	.00 *	49.99
YTD Encumbrance		.00 YTD Actual	49.99 Total	49.99 YTD Budget	9,000.00 Unexpended	8,950.01	
Utilities			07/01/2020 (00/20) Balance	07-510-520-2101			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	42,000.00 Unexpended	42,000.00	
Telephone			07/01/2020 (00/20) Balance	07-510-520-2102			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	9,000.00 Unexpended	9,000.00	
Advertising			07/01/2020 (00/20) Balance	07-510-520-2105			.00
08/30/2020	AP	125	Umpqua Bank (VISA)		14.99		
			07/31/2020 (07/20) Period Totals and Balance		14.99 *	.00 *	14.99
YTD Encumbrance		.00 YTD Actual	14.99 Total	14.99 YTD Budget	15,000.00 Unexpended	14,985.01	
Contractual			07/01/2020 (00/20) Balance	07-510-520-2108			.00
07/08/2020	AP	229	C-N-B Security Inc		252.00		
07/18/2020	AP	230	C-N-B Security Inc		504.00		
07/08/2020	CD14	4	7/01/20 Xpress Bill Pay Support Fees/Forms Inv# 4		42.09		
			07/31/2020 (07/20) Period Totals and Balance		798.09 *	.00 *	798.09
YTD Encumbrance		.00 YTD Actual	798.09 Total	798.09 YTD Budget	80,000.00 Unexpended	79,201.91	
Special Counsel			07/01/2020 (00/20) Balance	07-510-520-2114			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Insurance			07/01/2020 (00/20) Balance	07-510-520-2120			.00
06/05/2020	AP	327	CityCounty Insurance Services		15,757.10		
			07/31/2020 (07/20) Period Totals and Balance		15,757.10 *	.00 *	15,757.10
YTD Encumbrance		.00 YTD Actual	15,757.10 Total	15,757.10 YTD Budget	25,000.00 Unexpended	9,242.90	
Duplicating			07/01/2020 (00/20) Balance	07-510-520-2122			.00
07/08/2020	AP	208	Office Depot		14.55		
			07/31/2020 (07/20) Period Totals and Balance		14.55 *	.00 *	14.55
YTD Encumbrance		.00 YTD Actual	14.55 Total	14.55 YTD Budget	9,500.00 Unexpended	9,485.45	
Printing			07/01/2020 (00/20) Balance	07-510-520-2123			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,000.00 Unexpended	3,000.00	
Program & Display			07/01/2020 (00/20) Balance	07-510-520-2128			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Office Supplies			07/01/2020 (00/20) Balance	07-510-520-2205			.00
07/06/2020	AP	29	Pitney Bowes Global Financial LLC		4,000.00		
07/02/2020	AP	206	Office Depot		492.82		
07/02/2020	AP	207	Office Depot		46.58		
07/08/2020	AP	209	Office Depot		27.65		
07/08/2020	AP	210	Office Depot		15.63		
07/08/2020	AP	211	Office Depot		17.49		
			07/31/2020 (07/20) Period Totals and Balance		4,600.17 *	.00 *	4,600.17
YTD Encumbrance		.00 YTD Actual	4,600.17 Total	4,600.17 YTD Budget	2,500.00 Unexpended	(2,100.17)	
Postage			07/01/2020 (00/20) Balance	07-510-520-2206			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,200.00 Unexpended	1,200.00	
Miscellaneous			07/01/2020 (00/20) Balance	07-510-520-2208			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Data Processing Supplies			07/01/2020 (00/20) Balance	07-510-520-2224			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Janitorial Supplies			07/01/2020 (00/20) Balance	07-510-520-2225			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,800.00 Unexpended	3,800.00	
Small Equipment			07/01/2020 (00/20) Balance	07-510-520-2231			.00
07/06/2020	AP	223	Executech Utah Inc.		3,739.54		
			07/31/2020 (07/20) Period Totals and Balance		3,739.54 *	.00 *	3,739.54
YTD Encumbrance		.00 YTD Actual	3,739.54 Total	3,739.54 YTD Budget	35,000.00 Unexpended	31,260.46	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Grants							
			07/01/2020 (00/20) Balance	07-510-520-2234			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	7,900.00 Unexpended	7,900.00	
Library Supplies							
			07/01/2020 (00/20) Balance	07-510-520-2235			.00
07/01/2020	AP	95	City of Coos Bay - ESO		59.40		
07/09/2020	AP	240	Brodart Co		82.97		
07/10/2020	AP	242	Demco		408.63		
			07/31/2020 (07/20) Period Totals and Balance		551.00 *	.00 *	551.00
YTD Encumbrance	.00	YTD Actual	551.00 Total	551.00 YTD Budget	13,000.00 Unexpended	12,449.00	
Library Books & Records							
			07/01/2020 (00/20) Balance	07-510-520-2236			.00
07/02/2020	AP	201	Ingram		65.84		
07/02/2020	AP	202	Ingram		5.84		
07/02/2020	AP	203	Ingram		5.35		
07/18/2020	AP	204	Ingram		52.76		
07/07/2020	AP	221	Cengage Learning Inc.		49.38		
			07/31/2020 (07/20) Period Totals and Balance		179.17 *	.00 *	179.17
YTD Encumbrance	.00	YTD Actual	179.17 Total	179.17 YTD Budget	100,000.00 Unexpended	99,820.83	
Periodicals							
			07/01/2020 (00/20) Balance	07-510-520-2237			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
Microfilm							
			07/01/2020 (00/20) Balance	07-510-520-2238			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
State Aid to Children - Books							
			07/01/2020 (00/20) Balance	07-510-520-2239			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
Library Books/Records (Restr)							
			07/01/2020 (00/20) Balance	07-510-520-2240			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	50,000.00 Unexpended	50,000.00	
Programming							
			07/01/2020 (00/20) Balance	07-510-520-2241			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	16,000.00 Unexpended	16,000.00	
Office Equipment Rental							
			07/01/2020 (00/20) Balance	07-510-520-2302			.00
07/10/2020	AP	212	Xerox Corporation		119.90		
			07/31/2020 (07/20) Period Totals and Balance		119.90 *	.00 *	119.90
YTD Encumbrance	.00	YTD Actual	119.90 Total	119.90 YTD Budget	5,200.00 Unexpended	5,080.10	
Equipment Repairs/Replacement							
			07/01/2020 (00/20) Balance	07-510-520-2303			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	25,000.00 Unexpended	25,000.00	
Equipment Maintenance Contract			07/01/2020 (00/20) Balance	07-510-520-2304			.00
07/01/2020	AP	17	Advantage Security LLC		37.95		
			07/31/2020 (07/20) Period Totals and Balance		37.95 *	.00 *	37.95
YTD Encumbrance		.00 YTD Actual	37.95 Total	37.95 YTD Budget	12,000.00 Unexpended	11,962.05	
Vehicle Maintenance/Fuel			07/01/2020 (00/20) Balance	07-510-520-2305			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
Furniture			07/01/2020 (00/20) Balance	07-510-520-2306			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Building & Grounds Maintenance			07/01/2020 (00/20) Balance	07-510-520-2309			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	50,000.00 Unexpended	50,000.00	
Furniture (restricted)			07/01/2020 (00/20) Balance	07-510-520-2310			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00	
Reimbursable			07/01/2020 (00/20) Balance	07-510-520-2406			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	200.00 Unexpended	200.00	
Library Board			07/01/2020 (00/20) Balance	07-510-520-2424			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
Gifts, Donations & Memorials			07/01/2020 (00/20) Balance	07-510-520-2450			.00
07/02/2020	AP	30	Blum, Vanessa		300.00		
			07/31/2020 (07/20) Period Totals and Balance		300.00 *	.00 *	300.00
YTD Encumbrance		.00 YTD Actual	300.00 Total	300.00 YTD Budget	20,000.00 Unexpended	19,700.00	
Bad Debt Expense			07/01/2020 (00/20) Balance	07-510-520-2500			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Computer Hardware & Software			07/01/2020 (00/20) Balance	07-510-530-3001			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
Audio Visual Equipment			07/01/2020 (00/20) Balance	07-510-530-3022			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Library Equipment							
			07/01/2020 (00/20) Balance	07-510-530-3023			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
Building Project							
			07/01/2020 (00/20) Balance	07-510-530-3118			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
Contingency							
			07/01/2020 (00/20) Balance	07-510-560-6001			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	224,700.00 Unexpended	224,700.00	
Unappropriated Ending Fund Bal							
			07/01/2020 (00/20) Balance	07-510-560-6002			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	162,761.00 Unexpended	162,761.00	
Contingency - Library Board							
			07/01/2020 (00/20) Balance	07-510-560-6003			.00
			07/31/2020 (07/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00

Number of Transactions: 35 Number of Accounts: 53

Total Library Fund:

Number of Transactions: 35 Number of Accounts: 53

Grand Totals:

Debit	Credit	Proof
101,131.26	4,442.45-	96,688.81
101,131.26	4,442.45-	96,688.81

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Funds: 07
- Page and Total by Fund
- Include Placeholders: None
- Include Balance Sheets: None
- Include Accounts: None
- Include Income Fillers: None
- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks