

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING AGENDA
Wednesday February 17, 2021
5:15pm

Introductions

- 1. Call to Order**
- 2. Public Comments**
- 3. Minutes and Circulation Reports**
- 4. Treasurer's Reports**
- 5. Correspondence**
- 6. Librarian's Report**
- 7. Friends of the Library Report**
- 8. Foundation Report**
- 9. Old Business**
 - Building/Room naming policy
 - Budget review
- 10. New Business**
 - Training for Bond Campaign by EveryLibrary - joint with Foundation
- 11. Announcements**
- 12. Adjourn**

Coos Bay Public Library
January 2021 Report

of items added to collection - **511**

New cards issued - **27**

Total reference questions - **336**

Daily average circulation - **373**

Total # of programs - **11**

Program attendance - **656**

Total items checked out at the library - **8,614**

Total of Coos Bay items checked out anywhere - **8,957**

Total digital downloads - **353**

Gate count - **1,309**

Total monthly visitors - **1,325**

COOS BAY PUBLIC LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
January 20, 2021

Call to Order – Curt Benward called the meeting to order at 5:14 p.m.

Board Members Present: Curt Benward, Steve Metz, Robert More, Rob Miles, James Moore, Peggy Christensen, Alissa Pruess

Others In Attendance: Sami Pierson, Christina Coffman, Marie Benton, Crystal Barr

Public Comment –None

Minutes and Circulation – Minutes from the December 2020 meeting were reviewed. Steve made a motion to approve the minutes. James seconded the motion. Approved unanimously. The circulation report was reviewed.

Treasurer's Report – Financial reports for December 2020 were reviewed. The memorial account report was also reviewed.

Correspondence –The yearly community survey is out. We have received many comments.

Librarians Report – The hotspots are circulating. Open browsing remains closed until at least 1/22/21. Still no contact with the folks at Banner Bank.

Friends of the Library Report – Walk-Through Book Sale on January 9th was cancelled. Will wait to see what February brings. We are not accepting donations at this time.

Library Foundation Report – The Spelling Bee will be held online on 4/10. There will be a virtual raffle and Black Market will do food same as the Fall Fundraiser. The updated bylaws were approved. \$166,247 was allocated to the fund for the new building as well as \$2,600 for an updated cost estimate and site drawing. The Foundation also pledged \$300.00 to the Oregon Coast Music Festival to support the "Lunch and Listen" program as part of their online festival this year. The library will help with publicity.

Old Business –

None

New Business –

Budget Review – The preliminary budget numbers for 2021/22 were reviewed.

Building/Room Naming Policy – Neither the City of Coos Bay or the library has a policy on this. After discussion a committee including Peggy, Steve and Robert was formed to review sample policies and make suggestions.

Announcements – None

Adjournment – C. Benward adjourned the meeting at 5:20 p.m.

Next Meeting: February 17, 2021 – 5:15 p.m.

Respectfully submitted,
Crystal Barr

**COOS BAY PUBLIC LIBRARY
JANUARY 2021**

INVENTORY

<u>CLASSIFICATION</u>	<u>ACQUIRED</u>	<u>DISCARDS</u>
Adult Books	247	47
Adult Audio Books	49	3
Adult Video	75	29
Adult Music	11	1
Adult Video Games	0	0
Young Adult Books	9	0
Young Adult Audio	0	0
Child Books	120	12
Child Audio	0	0
Child Video	0	0
Child Music Cds	0	0
TOTAL	511	92

CIRCULATION SUMMARY

	Total Items Checked Out At Coos Bay	Total Coos Bay Owned Items Checked Out		
2021	8,614	8,957		
2020	n/a	27,480		
2019	20,417	23,122		
2018	21,121	23,985		
2017	21,442	23,718		
2016	21,219	23,076		
GATE COUNT:	1,309			
	(2019 - 13,832)			
REFERENCE QUESTIONS ANSWERED:			336	
YP REFERENCE QUESTIONS ANSWERED:			27	
NEW PATRON REGISTRATIONS:			33	
#DAYS OPEN:	24	26	25	
DAILY AVERAGE CIRCULATION:	373	(20) 1057	(19) 925	

RECEIPTS FROM PATRONS

FINES	\$0.00
DISKS/MISC.	\$0.00
DAMAGE/LOSS	\$123.83
RENT	\$0.00
BOOK BAGS	\$0.00
COPIES	<u>\$0.00</u>
TOTAL	<u>\$123.83</u>

City of Coos Bay
Revenues with Comparison to Budget
For the 7 Months Ending January 31, 2021

		Library Fund				
		Period Actual	YTD Actual	Budget	Unearned	Pct
<u>Carryover</u>						
07-000-300-0100	Carryover - Regular	00	00	1,074,855.00	1,074,855.00	0
07-000-300-0200	Carryover - Memorial/Board	00	00	125,000.00	125,000.00	0
Total Carryover		00	00	1,199,855.00	1,199,855.00	0
<u>Revenue From Other Agencies</u>						
07-000-340-0300	State Library Grant	10,359.49	10,359.49	1,900.00	(8,459.49)	545.2
07-000-340-0301	Grants	500.00	2,500.00	16,043.00	13,543.00	15.6
07-000-340-0303	Federal Grants	00	00	3,000.00	3,000.00	0
07-000-340-0350	Federal Other Financial Assist	00	27,211.39	39,534.00	12,322.61	68.8
07-000-340-0900	Library Tax Base	00	1,085,603.22	1,130,000.00	44,396.78	96.1
Total Revenue From Other Agencies		10,859.49	1,125,674.10	1,190,477.00	64,802.90	94.6
<u>Use Of Money & Property</u>						
07-000-350-0100	Interest	1,067.71	5,849.41	15,000.00	9,150.59	39.0
07-000-350-1100	Auditorium Rental	00	00	3,500.00	3,500.00	0
Total Use Of Money & Property		1,067.71	5,849.41	18,500.00	12,650.59	31.6
<u>Current Services</u>						
07-000-360-0100	Copies	00	00	7,000.00	7,000.00	0
07-000-360-1800	Library Fees	123.83	474.87	12,000.00	11,525.13	4.0
Total Current Services		123.83	474.87	19,000.00	18,525.13	2.5
<u>Other Revenue</u>						
07-000-380-0100	Miscellaneous	1,294.78	1,364.78	100.00	(1,264.78)	1364.8
07-000-380-0300	ESO Administration/Rent	2,174.79	15,223.53	26,000.00	10,776.47	58.6
07-000-380-0400	Reimbursements	00	2,897.44	500.00	(2,397.44)	579.5
07-000-380-0900	Gifts, Donations & Memorials	349.72	2,172.20	20,000.00	17,827.80	10.9
Total Other Revenue		3,819.29	21,657.95	46,600.00	24,942.05	46.5
Total Fund Revenue		15,870.32	1,153,656.33	2,474,432.00	1,320,775.67	46.6

City of Coos Bay
Expenditures with Comparison to Budget
For the 7 Months Ending January 31, 2021

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Library Fund					
Personnel Services					
07-510-510-1001 Salaries	46,363.00	327,589.37	758,449.00	430,859.63	43.2
07-510-510-1003 P E R S	10,276.75	72,528.97	159,382.00	86,853.03	45.5
07-510-510-1004 Social Security	3,301.28	23,588.59	58,028.00	34,439.41	40.7
07-510-510-1005 Employee Insurance	45,640.49	101,782.42	211,964.00	110,181.58	48.0
07-510-510-1006 Unemployment	.00	1,162.46	3,600.00	2,437.54	32.3
07-510-510-1007 Workers Compensation Insurance	56.97	407.73	1,066.00	659.27	38.3
07-510-510-1008 Volunteer Workers Compensation	.11	.19	250.00	249.81	.1
Total Personnel Services	105,638.58	527,059.73	1,192,739.00	665,679.27	44.2
Materials & Services					
07-510-520-2005 Training, Meetings, Travel, Dues	.00	1,052.22	9,000.00	7,947.78	11.7
07-510-520-2101 Utilities	2,935.98	15,020.25	42,000.00	26,979.75	35.8
07-510-520-2102 Telephone	1,850.78	5,928.19	9,000.00	3,071.81	65.9
07-510-520-2105 Advertising	1,142.32	4,484.60	17,514.00	13,029.40	25.6
07-510-520-2108 Contractual	2,259.40	19,017.71	80,000.00	60,982.29	23.8
07-510-520-2120 Insurance	.00	15,757.10	25,000.00	9,242.90	63.0
07-510-520-2122 Duplicating	92.02	1,336.91	9,500.00	8,183.09	14.1
07-510-520-2123 Printing	.00	.00	3,000.00	3,000.00	.0
07-510-520-2205 Office Supplies	143.12	11,372.28	43,023.00	31,650.72	26.4
07-510-520-2206 Postage	.00	4,087.23	20,276.00	16,188.77	20.2
07-510-520-2225 Janitorial Supplies	80.68	105.58	13,800.00	13,694.42	.8
07-510-520-2231 Small Equipment	6,864.43	23,978.00	68,794.00	44,816.00	34.9
07-510-520-2234 Grants	8,060.99	11,550.58	7,900.00 (3,650.58)	146.2
07-510-520-2235 Library Supplies	506.47	4,227.54	13,000.00	8,772.46	32.5
07-510-520-2236 Library Books & Records	5,436.33	47,299.46	100,000.00	52,700.54	47.3
07-510-520-2237 Periodicals	.00	9,924.81	10,000.00	75.19	99.3
07-510-520-2239 State Aid to Children - Books	.00	3,772.72	2,000.00 (1,772.72)	188.6
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	.00	.00	16,000.00	16,000.00	.0
07-510-520-2302 Office Equipment Rental	416.84	2,345.38	5,200.00	2,854.62	45.1
07-510-520-2303 Equipment Repairs/Replacement	200.00	1,039.86	35,000.00	33,960.14	3.0
07-510-520-2304 Equipment Maintenance Contract	1,127.95	3,568.15	12,000.00	8,433.85	29.7
07-510-520-2305 Vehicle Maintenance/Fuel	.00	1,155.07	10,000.00	8,844.93	11.6
07-510-520-2309 Building & Grounds Maintenance	3,149.25	17,995.18	50,000.00	32,004.82	36.0
07-510-520-2310 Furniture (restricted)	.00	.00	100,000.00	100,000.00	.0
07-510-520-2406 Reimbursable	19.79	34.78	200.00	165.22	17.4
07-510-520-2424 Library Board	.00	.00	500.00	500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	442.80	5,994.80	20,000.00	14,005.20	30.0
Total Materials & Services	34,729.13	211,046.40	772,707.00	561,660.60	27.3
Capital Outlay					
07-510-530-3001 Computer Hardware & Software	.00	.00	10,000.00	10,000.00	.0
Total Capital Outlay	.00	.00	10,000.00	10,000.00	.0

City of Coos Bay
Expenditures with Comparison to Budget
For the 7 Months Ending January 31, 2021

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Other Financing Uses					
07-510-560-8001 Contingency	.00	.00	338,225.00	338,225.00	.0
07-510-560-8002 Unappropriated Ending Fund Bal	.00	.00	162,761.00	162,761.00	.0
Total Other Financing Uses	.00	.00	498,986.00	498,986.00	.0
Total Library Fund	140,367.71	738,106.13	2,474,432.00	1,736,325.87	29.8
Total Fund Expenditures	140,367.71	738,106.13	2,474,432.00	1,736,325.87	29.8
Net Revenue Over Expenditures	(124,497.39)	415,550.20	.00	(415,550.20)	.0

Librarian's Report

January 2021

PROGRAMS

Spanglish Conversation had two online meetings with 15 people in attendance.

Forever Young Adult Book Group met with 4 in attendance.

Swords and Starships book club met and had 91 views (Facebook Live event)

Community Cooking with the Co-Op had 22 attendees.

Craft Take Out - 19 kits distributed and 170 views on Facebook Live Session

STEAM kits - 2 kits with 150 participants

Mother Goose on the Loose one session with 10 participants.

Unlimited Book Club, a partnership with Coos History Museum and North Bend Public Library had 14 participants.

Book Box Program - 82 adults and 85 children participating

The Relation-Ship - A partnership with YouthEra and Coos Health and Wellness. It is a teen program about building skills for healthy relationships. 4 people attended

There were 9 one-on-one appointments fulfilled by Zoom in January.

The library launched its new podcast on January 26th. Staff took the Facebook live program, Swords and Starships, and turned it into a podcast. They will come out twice a month.

The new newsletter started in January and will come out once a month.

The Empire and Eastside pickup/drop off sites are gaining in popularity. We have also been giving out free books while we are there.

Librarians put together 25 Library Bundles for patrons in January. This is a program where patrons can tell us a subject matter or genre and librarians will pick a few items out for them.

Miscellaneous

In January there were 5834, county-wide, checkouts on OverDrive. 353 circulations on hoopla in January with 10 new borrowers.

The library operated mainly without browsing for the month. The holds pickup in the lobby is working well and seems to be popular with patrons. We added Mondays as additional pickup day starting on the 25th. So now pickup is 6 days a week.

The hotspots started being available for check out at the end of the month and were all checked out within a week of their release and have been in constant use since.

Winter Reading Program ran the month of January. We had 15 participants.

2020/21	Myrtlewood Library Use	Myrtlewood Non-Library Use	Cedar Library Use	Cedar Non-Library Use	Total Use	Estimated Attendance (minus library program)
Jul-20	0	2	0	0	2	70
Aug-20	0	2	0	0	2	4
Sep-20	3	0	0	0	3	
Oct-20	4	0	0	0	4	
Nov-20	1	1	0	0	2	35
Dec-20	2	3	0	0	5	16
Jan-21	0	2	0	0	2	6
Feb-21						
Mar-21						
Apr-21						
May-21						
Jun-21						
Totals						131

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Need a Gift Agreement Form

Naming Rights Policy

Purpose:

The purpose of this policy is to establish the authority and process for naming and renaming Coos Bay Public Library's buildings as well as interior and exterior spaces associated with the library and major programs and collections.

General Procedures

1. Proposals for naming facilities shall be submitted to the Library Director and should contain specific information requested on the Gift Agreement Form, including any requests on how the donated funds are to be used to support the named room or area.
2. If endorsed by the Library Director, the proposal will be forwarded to the Coos Bay Public Library Board of Trustees for approval
3. All contract documents must be finalized before the Library Board issues final recommendations for a naming opportunity.
4. Coos Bay City council will make all final naming decisions.
5. The Board and City Council reserve the right to name the room or area according to what is best for the function of the Library.
6. Publicity of recommended names will be withheld until the City Council has approved the request based on Library Board's recommendation.
7. A form of recognition will be installed at or near the named area. The Board reserves the right to choose the wording, size, location and style of the recognition. An appropriate dedication ceremony may be planned and conducted.

Guidelines for Naming

Naming rights is defined as an agreement between the Library and an individual, company, or organization in which the Library allows the name of the donor or donor company/organization to be associated with a specific Library area or building in exchange for financial contributions.

A proposal for naming a room or area of the Library in honor of a person will normally be considered when that person is a major benefactor to Coos Bay Public Library that merits recognition. A proposal for naming a room or outdoor area in honor of a member of the community will also be considered when that person has given distinguished service to the Library.

When the naming opportunity concerns a new library building or renovation of the existing building, a donor will be required to provide a gift supporting a substantial portion of the funds

needed to complete the project. Appropriate naming opportunities and naming gift thresholds will be established and documented in a funding plan for each project. Naming a physical space requires a completed Gift Agreement form detailing the terms of the gift commitment and of the naming, which shall be in all cases, in compliance with this policy. Physical spaces will not normally be named in honor of a donor in return for an estate commitment but may be considered on a case-by-case basis. There shall be a due diligence review of each naming proposal to carefully consider the overall benefit of such naming to the Library, including whether the name is and will continue to be a positive reflection on the Library. Such due diligence shall include the following:

- Review of any possible conflict of interest issues affecting the Library;
- Evaluation of the impact on future giving by the donor and others;
- Any other factors that could reflect on the Library.

In order to avoid any appearance of commercial influence or conflict of interest, or any other potentially adverse consequence, additional due diligence shall be undertaken before recommending the naming opportunities that includes a commercial enterprise. Naming opportunities may be assigned that include a commercial enterprise only if the proposed name is appropriate in the public setting of the Library and will not detract from the Library's use or the Library's reputation as a public entity. No building or area will be named after anyone currently holding an elected office.

Naming rights will generally be subject to a period of time. However naming rights may extend to the lifetime of the building or area if the Board of Trustees deems the amount of a donation or extent of service warrants it. If a building or area within a building is substantially renovated (providing new useful life equivalent to a new building), or if there is a significant addition to a building, it may be renamed, subject to the terms, conditions or restrictions set forth in any gift agreement related to prior naming action.

In the event a building is drastically altered through construction, the Board of Trustees shall reserve the right to add/alter gift recognition, including the room's naming. Any donor plaques displaced as a result of this will be rededicated in an alternative location in accordance with the timeframe developed for the original gift.

When a named room has reached the end of its useful life and will be replaced or substantially renovated, the replaced or renovated space may be renamed in recognition of a new donor or honoree. Appropriate recognition of earlier donors or honorees shall be included in, or adjacent to, new, renovated, or redeveloped facilities.

Opportunities for Sponsorship

The Board of Trustees permits sponsorship rights of specific Library areas by an individual, company, or community-based organization. Sponsorship is defined as an agreement between

the Library and an individual, company, or organization in which the sponsoring entity provides financial or service-in-kind support to the Library in exchange for recognition within a facility.

Deferred Gifts with Naming Rights

Deferred gifts will be considered on an individual basis.

Removal or Change of Name

Naming recognition is provided to individuals, families and entities exemplifying the attributes of integrity and civic leadership. If an individual, family or entity for whom a naming commitment has been made violates these standards, the Library may elect to remove the individual, family or entity name from the naming opportunity. Before taking such action, the Library shall undertake due diligence, including consultation with counsel, as to any legal ramifications that the Library may have under any pre-existing agreement(s) related to naming opportunities or regarding any other matter that may have legal bearing upon a proposed change in name. Any naming authorized by the Board of Trustees and City Council can only be revoked by a vote of those bodies.

Alternatively, unforeseen circumstances may make it impossible for a donor to complete a gift commitment after it has been recognized by placing a name on a building, interior/exterior space or major program. The Board of Trustees will make reasonable efforts to work with the donor to create a plan for completion of the commitment. However, in certain circumstances it may be necessary in the best interests of the Library to remove the donor's name from the naming opportunity.

General Room Sponsorship/Naming Rights Levels:

A schedule will be developed on a per project basis.

APPROVED AND ADOPTED: (date)

**CITY OF COOS BAY 2021-2022 BUDGET
LIBRARY FUND 07
RESOURCES**

Actual 2018-19	Actual 2019-20	Council Adopted 2020-21	Account No.	Suggested
			CARRYOVER BALANCE	
925,606	855,072	1,074,855	07-000-300-0100 Carryover Balance - unrestricted	1200000
51,859	100,000	125,000	07-000-300-0200 Carryover Balance - restricted (donation & furniture)	150000
977,465	955,072	1,199,855	Total Carryover Balance	
			RESOURCES FROM OTHER AGENCIES	
5,127	3,757	1,900	07-000-340-0300 State Library Grant	1,500
9,300	1,000	16,043	07-000-340-0301 Grants	3,000
0	0	3,000	07-000-340-0303 Federal Grants	3,000
0	41,495	16,670	07-000-340-0350 Federal Other Financial Assistance	0
1,097,036	1,408,546	1,130,000	07-000-340-0900 Library Tax Base	1,150,000
1,111,463	1,454,798	1,167,613	Total Resources from other Agencies	
			USE OF MONEY AND PROPERTY	
24,447	23,290	15,000	07-000-350-0100 Interest	8,000
3,975	5,850	3,500	07-000-350-1100 Auditorium Rental	2,000
28,422	29,140	18,500	Total Use of Money & Property	
			CHARGES FOR CURRENT SERVICES	
7,217	5,781	7,000	07-000-360-0100 Copies	7,000
14,129	7,641	12,000	07-000-360-1800 Library Fees	2,000
21,346	13,423	19,000	Total Charges for Current Services	
			OTHER INCOME	
25,236	2,203	100	07-000-380-0100 Miscellaneous	100
0	25,050	26,000	07-000-380-0300 ESO Administration/Rent	26,000
706	3,012	500	07-000-380-0400 Reimbursements	1,000
36,835	31,022	20,000	07-000-380-0900 Gifts & Donations	5,000
62,778	61,286	46,600	Total Other Income	

2,201,473 **2,513,720** **2,451,568** **2,558,600**

TOTAL LIBRARY RESOURCES

**CITY OF COOS BAY 2021-2022 BUDGET
LIBRARY FUND 07
EXPENDITURES**

Actual 2018-19	Actual 2019-20	Council Adopted 2020-21	Account No.		
				PERSONNEL SERVICES	
566,127	573,177	758,449	07-510-510-1001	Salaries	
107,353	128,566	159,382	07-510-510-1003	P.E.R.S.	
42,779	42,672	58,028	07-510-510-1004	Social Security	
149,938	159,514	211,964	07-510-510-1005	Employee Insurance	
0	718	3,600	07-510-510-1006	Unemployment	
816	837	1,066	07-510-510-1007	Workers' Compensation	
13	8	250	07-510-510-1008	Volunteer Worker's Compensation	
867,025	905,493	1,192,739		Total Personnel Services	1,354,382
				MATERIALS AND SERVICES	
6,872	3,550	9,000	07-510-520-2005	Training, Meetings, Travel, and Dues	5,000
35,703	32,301	42,000	07-510-520-2101	Utilities	37,000
6,486	8,376	9,000	07-510-520-2102	Telephone	9,000
5,598	18,021	15,000	07-510-520-2105	Advertising	20,000
63,869	58,549	80,000	07-510-520-2108	Contractual	85,000
20,768	14,541	25,000	07-510-520-2120	Insurance	20,000
9,624	5,883	9,500	07-510-520-2122	Duplicating/Data Processing Supplies	8,000
93	378	3,000	07-510-520-2123	Printing	3,000
1,895	5,019	32,500	07-510-520-2205	Office Supplies	7,000
2,363	10,365	16,200	07-510-520-2206	Postage	10,000
4,132	2,444	13,800	07-510-520-2225	Janitorial Supplies	3,500
10,952	72,538	63,043	07-510-520-2231	Small Equipment	35,000
4,207	2,272	7,900	07-510-520-2234	Library Grant Materials	8,000
13,961	12,667	13,000	07-510-520-2235	Library Supplies	14,000

75,629	86,935	100,000	07-510-520-2236	Library Books and Records	115,000
9,012	4,833	10,000	07-510-520-2237	Periodicals	8,000
2,520	306	2,000	07-510-520-2239	State Aid to Children	2,500
0	0	50,000	07-510-520-2240	Library Books and Records (restricted)	50,000
0	0	16,000	07-510-520-2241	Programming	7,000
4,690	4,581	5,200	07-510-520-2302	Office Equipment Rental	20,000
4,191	1,910	35,000	07-510-520-2303	Equipment Repairs/Replacement	5,000
11,096	7,687	12,000	07-510-520-2304	Equipment Maintenance Contracts	10,000
0	0	10,000	07-510-520-2305	Vehicle Maintenance/Fuel	7,000
48,217	29,600	50,000	07-510-520-2309	Building & Grounds Maintenance	40,000
0	0	100,000	07-510-520-2310	Furniture (restricted)	100,000
104	0	200	07-510-520-2406	Reimbursable	200
693	0	500	07-510-520-2424	Library Board	500
36,702	25,618	20,000	07-510-520-2450	Gifts, Donations & Memorials	5,000
<u>379,376</u>	<u>408,374</u>	<u>749,843</u>		Total Materials and Services	

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0	0	10,000	07-510-530-3001	CAPITAL OUTLAY Computer Hardware & Software	
<u>0</u>	<u>0</u>	<u>10,000</u>		Total Capital Outlay	
0	0	336,225	07-510-560-6001	CONTINGENCY	360,000
955,072	1,199,855	162,761	07-510-560-6002	UNAPPROPRIATED ENDING FUND BALANCE	209,518
<u>2,201,474</u>	<u>2,513,720</u>	<u>2,451,568</u>		TOTAL LIBRARY EXPENDITURES	2,558,600
(0)	(0)	0			



COOS BAY
PUBLIC LIBRARY

THE LATEST at COOS BAY PUBLIC LIBRARY FEBRUARY 2021

FOR MORE INFORMATION:

541-269-1101

www.coosbaylibrary.org

COME SEE US!

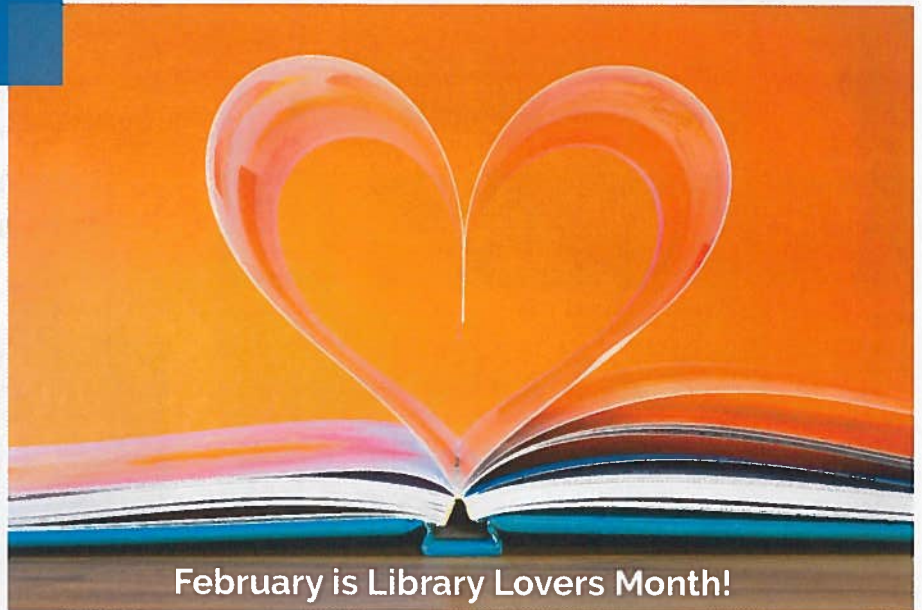
525 Anderson Avenue

Coos Bay, OR 97420

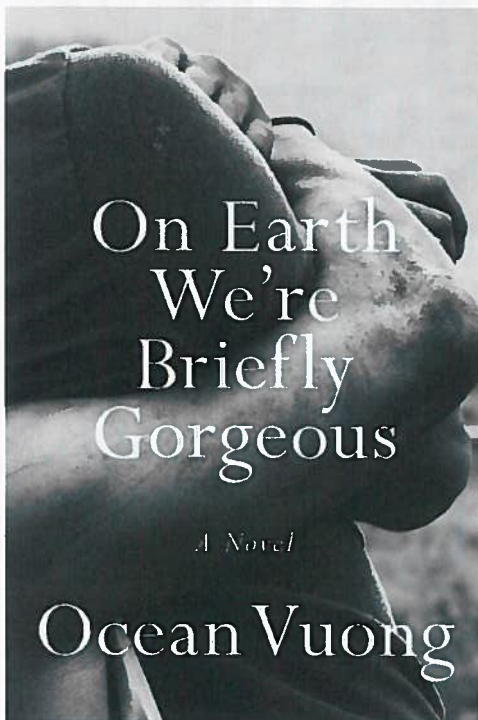
 Find us on Facebook!

 Find us on Instagram!

 Find us on YouTube!



February is Library Lovers Month!



FEATURED EVENT UNLIMITED BOOK CLUB

Tuesday, February 11th at 6:00pm via Zoom

February's Title: *On Earth We're Briefly Gorgeous* by Ocean Vuong

On Earth We're Briefly Gorgeous is part autobiography, part fictional tale of a Vietnamese American immigrant named Little Dog. Told through Vuong's lyrical prose as a bitter, tender letter to his mother, it is as much a story of an immigrant family uprooted from one home to cultivate another as it is a personal reflection of generational trauma.

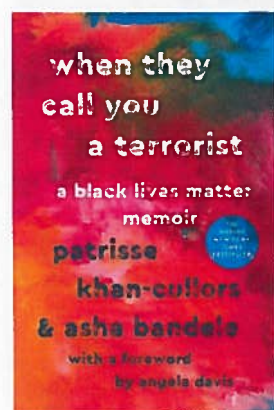
Vuong's work resonates with the reader as he tells a quintessential immigrant story of a younger generation reaching for their elders across a chasm of place, history and culture. It is also uniquely American, exploring themes of race, class and gender. This is not an easy read but there is a powerful message of survival and healing, offering hope through understanding.

We hope you enjoy this book and join in the Unlimited Book Club discussion on Zoom, which takes place on Tuesday, February 11 at 6:00pm. Register for this virtual event @ <https://tinyurl.com/y63w4r35>

Contributed by Joshua, Library Assistant

UPCOMING!

FOREVER YOUNG BOOK CLUB 5:00PM - 6:00PM VIA ZOOM, AGES 18+	2 FEB
3 FEB	iSPANGLISH! VIRTUAL CONVERSATIONAL PROGRAM 1:00PM - 1:00PM VIA ZOOM, AGES TEENS & ADULTS
THE RELATION-SHIP 3:30PM - 4:30PM VIA ZOOM, AGES 14 - 25	4 FEB
11 FEB	UNLIMITED BOOK CLUB 6:00PM - 7:00PM VIA ZOOM, AGES TEENS & ADULTS
ASL PRACTICE PLACE 12:00PM - 1:00PM VIA ZOOM, ALL AGES WELCOME	18 FEB
18 FEB	CRAFT TAKEOUT 5:00PM - 6:00PM VIA FACEBOOK LIVE, AGES TEENS & ADULTS
iSPANGLISH! VIRTUAL CONVERSATIONAL PROGRAM 10:30AM - 11:30AM VIA ZOOM, AGES TEENS & ADULTS	20 FEB
25 FEB	COMMUNITY COOKING WITH THE CO-OP: STARRING JAMAR 5:30PM - 6:30PM VIA ZOOM, AGES TEENS, ADULTS, FAMILIES



CBPL STAFF PICKS

WHEN THEY CALL YOU A TERRORIST: A BLACK LIVES MATTER MEMOIR
by Patrisse Khan-Cullors & Asha Bandele
with a foreword by Angela Davis

"For those who want to learn more about Black Lives Matter, start with this powerful, easy-to-read memoir by one of the founders. Khan-Cullors tells her story of overcoming a childhood of poverty and extreme

racism through her own strength, resilience, and LOVE to become a force in a global movement! This pick was inspired by a handmade BLM sign I saw in a window on my afternoon walk today in Coos Bay."

Recommended by Paul, Reference Librarian

DID YOU KNOW? CURRENT BUILDING FAQ

The library's current building sits on a large slough that was filled in, with water diverted through a large culvert behind the library. Rising and lowering tides, heavy rains, and long dry periods have caused the fill beneath the library to continually shift, resulting in various parts of the building rising and falling at different rates. The pilings under the building have failed due to the soil shifting and because they no longer have the same tension as when they were driven into the ground over fifty years ago. Although the building is currently safe to occupy, there is a concern the constant shifting of the foundation could cause structural damage requiring the closure of the building.

To find out more about this issue and the other critical issues the library is current faced with, please visit coosbaylibrary.org > About > Current Building FAQs.

**It sure would be harsh
if we end up in the marsh.**



WHAT'S NEW AT THE LIBRARY

CBPL's Swords & Starships podcast debuts!

Swords and Starships is a Science Fiction and Fantasy podcast where two librarians discuss the gems of the genres. It is a podcast made for and by nerds of all fandoms who enjoy reading and love book recommendations. The two hosts, Brittney and Joshua, are lifelong devotees to Fantasy and Sci Fi books and enthusiastic promoters of a healthy Reading Life.

Every episode follows a unique theme that highlight the diversity and wonder that is the Sci Fi/Fantasy genre. The hosts also offer reader advisories where they analyze genre preferences, likes and dislikes in reading content to give a lucky reader some book recommendations they might enjoy.

New episodes are released twice a month on the first and last Friday and can found on multiple podcast platforms or by visiting coosbaylibrary.org > Books & More > S&S Podcast.

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Cash - Combined Fund			12/31/2020 (12/20) Balance	07-000-100-1001			1,730,332.23
01/31/2021	CA	5	Cash Allocation - Created: 01/12/21 10:31 AM		4,596.52		
01/31/2021	CA	18	Cash Allocation - Created: 01/22/21 7:04 AM			15,646.99-	
02/28/2021	CA	37	Cash Allocation - Created: 02/01/21 3:37 PM			115,809.30-	
01/31/2021	CA	55	Cash Allocation - Created: 02/02/21 10:20 AM		2,362.49		
			01/31/2021 (01/21) Period Totals and Balance		6,959.01 *	131,456.29- *	1,605,834.95
Petty Cash			12/31/2020 (12/20) Balance	07-000-100-1015			200.00
			01/31/2021 (01/21) Period Totals and Balance		.00 *	.00 *	200.00
Prepaid Expense			12/31/2020 (12/20) Balance	07-000-100-1101			9,370.48
			01/31/2021 (01/21) Period Totals and Balance		.00 *	.00 *	9,370.48
Accounts Payable			12/31/2020 (12/20) Balance	07-000-200-2001			00
01/31/2021	AP	35	Summary Transactions from AP System			19.79-	
01/31/2021	AP	325	Summary Transactions from AP System			7,583.19-	
01/31/2021	AP	406	Summary Transactions from AP System			2,905.53-	
01/31/2021	AP	534	Summary Transactions from AP System			1,146.55-	
01/31/2021	AP	580	Summary Transactions from AP System			14,342.40-	
01/31/2021	AP	698	Summary Transactions from AP System			75.04-	
01/31/2021	AP	746	Summary Transactions from AP System			2,787.22-	
01/31/2021	AP	861	Summary Transactions from AP System			1,830.50-	
01/31/2021	AP	941	Summary Transactions from AP System			3,914.01-	
01/13/2021	CDA1	812	Umpqua Bank		3,009.44		
01/13/2021	CDA1	814	Umpqua Bank		1,172.31		
01/13/2021	CDA1	814	Umpqua Bank		212.59		
01/13/2021	CDA1	815	Umpqua Bank		405.13		
01/13/2021	CDA1	815	Umpqua Bank		1,521.31		
01/13/2021	CDA1	816	Umpqua Bank		1,262.41		
01/27/2021	CDA1	825	Pacific Power & Light Co		2,787.22		
01/29/2021	CDA1	828	Umpqua Bank		1,030.50		
01/29/2021	CDA1	828	Umpqua Bank		800.00		
01/13/2021	CDA1	122524	Jones, Eli			14.99-	
01/06/2021	CDA1	123307	High Plains Library District		19.79		
01/13/2021	CDA1	123390	Bay Area Enterprises Inc.		58.05		
01/13/2021	CDA1	123390	Bay Area Enterprises Inc.		2,847.48		
01/13/2021	CDA1	123403	Jones, Eli		14.99		
01/14/2021	CDA1	123418	Advantage Security LLC		37.95		
01/14/2021	CDA1	123435	Ingram		253.23		
01/14/2021	CDA1	123443	Midwest Tape		705.37		
01/14/2021	CDA1	123460	Sprague Pest Solutions		150.00		
01/25/2021	CDA1	123468	Agri-Tech Design		242.00		
01/25/2021	CDA1	123475	C-N-B Security Inc		616.50		
01/25/2021	CDA1	123482	Executech Utah Inc.		6,267.91		
01/25/2021	CDA1	123482	Executech Utah Inc.		7,103.99		
01/25/2021	CDA1	123484	Ingram		112.00		
01/26/2021	CDA1	123507	Office Depot		73.32		
01/26/2021	CDA1	123512	PLATT			43.28-	
01/26/2021	CDA1	123529	Umpqua Valley Fire Service Inc.		45.00		
01/29/2021	CDA1	123543	Cengage Learning Inc		122.80		
01/29/2021	CDA1	123544	Center Point Large Print		136.02		
01/29/2021	CDA1	123547	C-N-B Security Inc		1,368.00		
01/29/2021	CDA1	123548	Comfort Flow Heating		1,060.00		
01/29/2021	CDA1	123551	Demco		506.47		
01/29/2021	CDA1	123558	Ingram		519.34		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
01/29/2021	CDA1	123581	Xerox Corporation		171.38		
01/31/2021 (01/21) Period Totals and Balance					34,662.50 *	34,662.50 *	.00
Fund Balance			12/31/2020 (12/20) Balance	07-000-200-2500			1,199,855.12-
01/31/2021 (01/21) Period Totals and Balance					00 *	00 *	1,199,855.12-
State Library Grant			12/31/2020 (12/20) Balance	07-000-340-0300			00
01/11/2021	CR	1046309	State Library Grant - Library Ready to Read Grant 2 Description: State Library Grant - Library Ready to Read Grant 2021			2,225.00-	
01/27/2021	CR	1046466	State Library Grant - Library Cares Act Description: State Library Grant - Library Cares Act			8,134.49-	
01/31/2021 (01/21) Period Totals and Balance					00 *	10,359.49 *	10,359.49-
YTD Encumbrance		00 YTD Actual	-10,359.49 Total	-10,359.49 YTD Budget	-1,900.00 Unearned	(8,459.49)	
Grants			12/31/2020 (12/20) Balance	07-000-340-0301			2,000.00-
01/28/2021	CR	1046481	Grants - Library Grant - Young Artist's Group Description: Grants - Library Grant - Young Artist's Group			500.00-	
01/31/2021 (01/21) Period Totals and Balance					00 *	500.00 *	2,500.00-
YTD Encumbrance		00 YTD Actual	-2,500.00 Total	-2,500.00 YTD Budget	-16,043.00 Unearned	13,543.00	
Federal Other Financial Assist			12/31/2020 (12/20) Balance	07-000-340-0350			27,211.39-
01/31/2021 (01/21) Period Totals and Balance					00 *	00 *	27,211.39-
YTD Encumbrance		00 YTD Actual	-27,211.39 Total	-27,211.39 YTD Budget	-39,534.00 Unearned	12,322.61	
Library Tax Base			12/31/2020 (12/20) Balance	07-000-340-0900			1,085,603.22-
01/31/2021 (01/21) Period Totals and Balance					00 *	00 *	1,085,603.22-
YTD Encumbrance		00 YTD Actual	-1,085,603.22 Total	-1,085,603.22 YTD Budget	-1,130,000.00 Unearned	44,396.78	
Interest			12/31/2020 (12/20) Balance	07-000-350-0100			4,781.70-
01/31/2021	CRJE	4	INTEREST DISTRIBUTION JOURNAL ENTRY 01/2			1,067.71-	
01/31/2021 (01/21) Period Totals and Balance					00 *	1,067.71 *	5,849.41-
YTD Encumbrance		00 YTD Actual	-5,849.41 Total	-5,849.41 YTD Budget	-15,000.00 Unearned	9,150.59	
Library Fees			12/31/2020 (12/20) Balance	07-000-360-1800			351.04-
01/11/2021	CR	1046312	Library Fees - Library Weekly Deposit 12/14/20-1/7/21 Description: Library Fees - Library Weekly Deposit 12/14/20-1/7/21			14.00-	
01/15/2021	CR	1046363	Library Fees - Library Deposit 1/8-1/14/21 Description: Library Fees - Library Deposit 1/8-1/14/21			48.98-	
01/28/2021	CR	1046482	Library Fees - Library Deposit - 1/15-1/27/21 Description: Library Fees - Library Deposit - 1/15-1/27/21			30.86-	
01/12/2021	CR	99004826	Online Payment - Jacquelyn Chambers Jacquelyn C Description: Online Payment - Jacquelyn Chambers Jacquelyn			6.00-	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			C				
			Comment: XpressBillPay\Import\XBP_20210113003006 im p-9				
01/13/2021	CR	99004632	Online Payment - Todd Lesco Description: Online Payment - Todd Lesco			14.00-	
			Comment: XpressBillPay\Import\XBP_20210114003006 im p-3				
01/26/2021	CR	99004754	Online Payment - CARL M TAYLOR JR Description: Online Payment - CARL M TAYLOR JR			9.99-	
			Comment: XpressBillPay\Import\XBP_20210127003008 im p-19				
			01/31/2021 (01/21) Period Totals and Balance		00 *	123.83- *	474.87-
YTD Encumbrance	.00	YTD Actual	-474.87 Total	-474.87 YTD Budget	-12,000.00 Unearned	11,525.13	
Miscellaneous			12/31/2020 (12/20) Balance	07-000-380-0100			70.00-
01/29/2021	CRJE	3	2020 Commercial Visa Rewards Distribution			1,294.78-	
			01/31/2021 (01/21) Period Totals and Balance		00 *	1,294.78- *	1,364.78-
YTD Encumbrance	.00	YTD Actual	-1,364.78 Total	-1,364.78 YTD Budget	-100.00 Unearned	(1,264.78)	
ESO Administration/Rent			12/31/2020 (12/20) Balance	07-000-380-0300			13,048.74-
01/01/2021	JE	3	ESO Monthly Admin and Accounting Fee			2,174.79-	
			01/31/2021 (01/21) Period Totals and Balance		00 *	2,174.79- *	15,223.53-
YTD Encumbrance	.00	YTD Actual	-15,223.53 Total	-15,223.53 YTD Budget	-26,000.00 Unearned	10,776.47	
Reimbursements			12/31/2020 (12/20) Balance	07-000-380-0400			2,897.44-
			01/31/2021 (01/21) Period Totals and Balance		00 *	00 *	2,897.44-
YTD Encumbrance	.00	YTD Actual	-2,897.44 Total	-2,897.44 YTD Budget	-500.00 Unearned	(2,397.44)	
Gifts, Donations & Memorials			12/31/2020 (12/20) Balance	07-000-380-0900			1,822.48-
01/11/2021	CR	1046312	Gifts & Donations - Library Weekly Deposit 12/14/20 Description: Gifts & Donations - Library Weekly Deposit 12/14/20-1/7/21			327.42-	
01/15/2021	CR	1046363	Gifts & Donations - Library Deposit 1/8-1/14/21 Description: Gifts & Donations - Library Deposit 1/8-1/14/21			10.00-	
01/28/2021	CR	1046482	Gifts & Donations - Library Deposit - 1/15-1/27/21 Description: Gifts & Donations - Library Deposit - 1/15-1/27/21			12.30-	
			01/31/2021 (01/21) Period Totals and Balance		00 *	349.72- *	2,172.20-
YTD Encumbrance	.00	YTD Actual	-2,172.20 Total	-2,172.20 YTD Budget	-20,000.00 Unearned	17,827.80	
Salaries			12/31/2020 (12/20) Balance	07-510-510-1001			281,226.37

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
01/15/2021	PC	5	PAYROLL TRANS FOR 1/15/2021 PAY PERIOD		3,800.00		
01/20/2021	PC	85	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD		46,363.00		
01/20/2021	PC	86	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD			3,800.00-	
			01/31/2021 (01/21) Period Totals and Balance		50,163.00 *	3,800.00- *	327,589.37
YTD Encumbrance							
	.00	YTD Actual	327,589.37 Total	327,589.37 YTD Budget	758,449.00 Unexpended	430,859.63	
P.E.R.S.							
			12/31/2020 (12/20) Balance	07-510-510-1003			62,252.22
01/20/2021	PB	86	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD		10,276.75		
			01/31/2021 (01/21) Period Totals and Balance		10,276.75 *	.00 *	72,528.97
YTD Encumbrance							
	.00	YTD Actual	72,528.97 Total	72,528.97 YTD Budget	159,382.00 Unexpended	86,853.03	
Social Security							
			12/31/2020 (12/20) Balance	07-510-510-1004			20,287.33
01/15/2021	PB	3	PAYROLL TRANS FOR 1/15/2021 PAY PERIOD		290.70		
01/20/2021	PB	85	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD		3,010.56		
			01/31/2021 (01/21) Period Totals and Balance		3,301.26 *	.00 *	23,588.59
YTD Encumbrance							
	.00	YTD Actual	23,588.59 Total	23,588.59 YTD Budget	58,028.00 Unexpended	34,439.41	
Employee Insurance							
			12/31/2020 (12/20) Balance	07-510-510-1005			56,141.93
01/20/2021	PB	84	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD		45,640.49		
01/20/2021	PC	101	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD		19.38		
01/20/2021	PC	102	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD			19.38-	
			01/31/2021 (01/21) Period Totals and Balance		45,659.87 *	19.38- *	101,782.42
YTD Encumbrance							
	.00	YTD Actual	101,782.42 Total	101,782.42 YTD Budget	211,964.00 Unexpended	110,181.58	
Unemployment							
			12/31/2020 (12/20) Balance	07-510-510-1006			1,162.46
			01/31/2021 (01/21) Period Totals and Balance		.00 *	.00 *	1,162.46
YTD Encumbrance							
	.00	YTD Actual	1,162.46 Total	1,162.46 YTD Budget	3,600.00 Unexpended	2,437.54	
Workers Compensation Insurance							
			12/31/2020 (12/20) Balance	07-510-510-1007			350.76
01/20/2021	PB	83	PAYROLL TRANS FOR 1/20/2021 PAY PERIOD		56.97		
			01/31/2021 (01/21) Period Totals and Balance		56.97 *	.00 *	407.73
YTD Encumbrance							
	.00	YTD Actual	407.73 Total	407.73 YTD Budget	1,066.00 Unexpended	658.27	
Volunteer Workers Compensation							
			12/31/2020 (12/20) Balance	07-510-510-1008			.08
01/31/2021	JE	36	Record Oct-Dec 2020 Volunteer Workers Comp Pre		.11		
			01/31/2021 (01/21) Period Totals and Balance		.11 *	.00 *	.19
YTD Encumbrance							
	.00	YTD Actual	.19 Total	.19 YTD Budget	250.00 Unexpended	249.81	
Training, Meetings, Travel, Dues							
			12/31/2020 (12/20) Balance	07-510-520-2005			1,052.22
			01/31/2021 (01/21) Period Totals and Balance		.00 *	.00 *	1,052.22
YTD Encumbrance							
	.00	YTD Actual	1,052.22 Total	1,052.22 YTD Budget	9,000.00 Unexpended	7,947.78	
Utilities							
			12/31/2020 (12/20) Balance	07-510-520-2101			12,084.27
12/31/2020	AP	296	Umpqua Bank (VISA)		148.76		
**VendorNo: 1002576 **Inv No: 202012 LIBRARY V **Desc: COOS BAY NORTH BEND WATER BOARD, Water **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric							

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/21/2020	AP	731	Pacific Power & Light Co **VendorNo: 710235 **Inv. No: 202012 SUMMARY 2 **Desc: 12447751-0018 Library **Inv. Date: 12/21/2020 **PO No: **Remit Name: Pacific Power & Light Co **Merchant Vendor No: 710235 **Merchant Vendor Name: Pacific Power & Light Co **Invoice Created By: Kristin		2,787.22		
01/31/2021 (01/21) Period Totals and Balance					2,935.98 *	.00 *	15,020.25
YTD Encumbrance		00 YTD Actual	15,020.25 Total	15,020.25 YTD Budget	42,000.00 Unexpended	26,979.75	
Telephone		12/31/2020 (12/20) Balance		07-510-520-2102			4,077.43
12/31/2020	AP	294	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY V **Desc: BROADVOICE, Telephone, Internet **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		641.75		
12/31/2020	AP	295	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY V **Desc: ZIPLY FIBER, Telephone **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		178.51		
12/31/2020	AP	795	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 CB V **Desc: 12- VERIZON, 571674385-00001 Library **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		1,030.50		
01/31/2021 (01/21) Period Totals and Balance					1,850.76 *	.00 *	5,928.19
YTD Encumbrance		00 YTD Actual	5,928.19 Total	5,928.19 YTD Budget	9,000.00 Unexpended	3,071.81	
Advertising		12/31/2020 (12/20) Balance		07-510-520-2105			3,342.28
12/31/2020	AP	290	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: COUNTRY MEDIA, Library Promotions-Covid-19 **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		310.00		
12/31/2020	AP	291	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: TRINT, Programming Platform-Covid-19 **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		816.00		
12/31/2020	AP	292	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: INTERNATIONAL TRANS FEE, Trint Card Processing-Covid-19 **Inv. Date: 12/31/2020 **PO No: **Remit Name:		16.32		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
01/31/2021 (01/21) Period Totals and Balance					1,142.32 *	.00 *	4,484.60
YTD Encumbrance		.00 YTD Actual	4,484.60 Total	4,484.60 YTD Budget	17,514.00 Unexpended	13,029.40	
Contractual			12/31/2020 (12/20) Balance	07-510-520-2108			16,758.31
12/16/2020	AP	506	Sprague Pest Solutions **VendorNo: 1001985 **Inv. No: 4376314 **Desc: 101895409 Library Rodent Control **Inv. Date: 12/16/2020 **PO No: **Remit Name: Sprague Pest Solutions **Merchant Vendor No: 1001985 **Merchant Vendor Name: Sprague Pest Solutions **Invoice Created By: Kristin		150.00		
01/05/2021	AP	577	C-N-B Security Inc **VendorNo: 1002694 **Inv. No: 8339 **Desc: Library security guard 12/28/20 -1/2/21 **Inv. Date: 1/5/2021 **PO No: **Remit Name: C-N-B Security Inc **Merchant Vendor No: 1002694 **Merchant Vendor Name: C-N-B Security Inc **Invoice Created By: Kristin		616.50		
01/13/2021	AP	934	C-N-B Security Inc **VendorNo: 1002694 **Inv. No: 8351 **Desc: Library security guard 1/4/21 - 1/9/21 **Inv. Date: 1/13/2021 **PO No: **Remit Name: C-N-B Security Inc **Merchant Vendor No: 1002694 **Merchant Vendor Name: C-N-B Security Inc **Invoice Created By: eric		684.00		
01/20/2021	AP	935	C-N-B Security Inc **VendorNo: 1002694 **Inv. No: 8354 **Desc: Library security guard 1/11/21 - 1/16/21 **Inv. Date: 1/20/2021 **PO No: **Remit Name: C-N-B Security Inc **Merchant Vendor No: 1002694 **Merchant Vendor Name: C-N-B Security Inc **Invoice Created By: eric		684.00		
01/05/2021	CD14	2	01/01/21 Xpress Bill Pay Support Fees/Forms Inv#		124.80		
01/31/2021 (01/21) Period Totals and Balance					2,259.40 *	.00 *	19,017.71
YTD Encumbrance		.00 YTD Actual	19,017.71 Total	19,017.71 YTD Budget	80,000.00 Unexpended	60,982.29	
Insurance			12/31/2020 (12/20) Balance	07-510-520-2120			15,757.10
01/31/2021 (01/21) Period Totals and Balance					.00 *	.00 *	15,757.10
YTD Encumbrance		.00 YTD Actual	15,757.10 Total	15,757.10 YTD Budget	25,000.00 Unexpended	9,242.80	
Duplicating			12/31/2020 (12/20) Balance	07-510-520-2122			1,244.89
01/05/2021	AP	636	Office Depot **VendorNo: 937352 **Inv. No: 147784771001 **Desc: 90371713 Library office supplies **Inv. Date: 1/5/2021 **PO No: **Remit Name: Office Depot **Merchant Vendor No: 937352 **Merchant Vendor Name: Office Depot **Invoice Created By: Kristin		58.08		
01/01/2021	AP	893	Xerox Corporation **VendorNo: 988914 **Inv. No: 012321583 **Desc: 722943248 Library Workroom Copier - December **Inv. Date: 1/1/2021 **PO No: **Remit Name: Xerox Corporation **Merchant Vendor No: 988914 **Merchant Vendor Name:		33.94		

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Xerox Corporation **Invoice Created By: eric							
01/31/2021 (01/21) Period Totals and Balance					92.02 *	.00 *	1,336.91
YTD Encumbrance	.00	YTD Actual	1,336.91 Total	1,336.91 YTD Budget	9,500.00 Unexpended	8,163.09	
<hr/>							
Office Supplies			12/31/2020 (12/20) Balance	07-510-520-2205			11,229.16
12/31/2020	AP	269	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Batteries **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		11.31		
12/31/2020	AP	272	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Office Supplies **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		68.81		
12/31/2020	AP	280	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Facemasks **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		47.76		
01/05/2021	AP	635	Office Depot **VendorNo: 937352 **Inv No: 147784771001 **Desc: 90371713 Library office supplies **Inv Date: 1/5/2021 **PO No: **Remit Name: Depot **Merchant Vendor No: 937352 **Merchant Vendor Name: Office Depot **Invoice Created By: Kristin		15.24		
01/31/2021 (01/21) Period Totals and Balance					143.12 *	.00 *	11,372.28
YTD Encumbrance	.00	YTD Actual	11,372.28 Total	11,372.28 YTD Budget	43,023.00 Unexpended	31,650.72	
<hr/>							
Postage			12/31/2020 (12/20) Balance	07-510-520-2206			4,087.23
01/31/2021 (01/21) Period Totals and Balance					.00 *	.00 *	4,087.23
YTD Encumbrance	.00	YTD Actual	4,087.23 Total	4,087.23 YTD Budget	20,276.00 Unexpended	16,188.77	
<hr/>							
Janitorial Supplies			12/31/2020 (12/20) Balance	07-510-520-2225			24.90
12/31/2020	AP	257	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Graffiti Remover **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		21.35		
12/31/2020	AP	259	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Carpet Cleaning Solution **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		16.99		

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/31/2020	AP	271	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Cleaning Supplies **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		19.98		
12/31/2020	AP	276	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Wipes **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		22.36		
01/31/2021 (01/21) Period Totals and Balance					80.68 *	.00 *	105.58
YTD Encumbrance		00 YTD Actual	105.58 Total	105.58 YTD Budget	13,800.00 Unexpended	13,694.42	
Small Equipment				12/31/2020 (12/20) Balance	07-510-520-2231		17,113.57
12/31/2020	AP	251	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, AV Cables **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		14.00		
12/31/2020	AP	266	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Intercom **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		38.70		
12/31/2020	AP	281	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Programming Equipment **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		89.90		
12/31/2020	AP	282	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Programming Equipment **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		63.94		
12/31/2020	AP	283	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Programming Supplies-Ipod Case **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		10.99		
12/31/2020	AP	288	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LIBRARY 1 **Desc: APPLE.COM, Ipod- Programming Supplies-Covid-19 **Inv Date 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank		299.00		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			(VISA) **Invoice Created By: eric				
12/31/2020	AP	289	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LIBRARY 1 **Desc: SOUNDCORE, Ear buds- Programming Supplies-Covid-19 **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		79.99		
07/10/2020	AP	567	Executech Utah Inc. **VendorNo: 1002369 **Inv No: 149220 **Desc: Library - Staff computer **Inv Date: 7/10/2020 **PO No: **Remit Name: Executech Utah Inc. **Merchant Vendor No: 1002369 **Merchant Vendor Name: Executech Utah Inc. **Invoice Created By: Kristin		1,309.98		
07/10/2020	AP	568	Executech Utah Inc. **VendorNo: 1002369 **Inv No: 149221 **Desc: Library - laptop **Inv Date: 7/10/2020 **PO No: **Remit Name: Executech Utah Inc. **Merchant Vendor No: 1002369 **Merchant Vendor Name: Executech Utah Inc. **Invoice Created By: Kristin		2,564.96		
07/15/2020	AP	569	Executech Utah Inc. **VendorNo: 1002369 **Inv No: 149236 **Desc: Myrtlewood Room - Video System **Inv Date: 7/15/2020 **PO No: **Remit Name: Executech Utah Inc. **Merchant Vendor No: 1002369 **Merchant Vendor Name: Executech Utah Inc. **Invoice Created By: Kristin		1,362.99		
09/23/2020	AP	571	Executech Utah Inc. **VendorNo: 1002369 **Inv No: 151399 **Desc: Library - Staff computer **Inv Date: 9/23/2020 **PO No: **Remit Name: Executech Utah Inc. **Merchant Vendor No: 1002369 **Merchant Vendor Name: Executech Utah Inc. **Invoice Created By: Kristin		1,029.98		
01/31/2021 (01/21) Period Totals and Balance					6,864.43 *	.00 *	23,978.00
YTD Encumbrance	00	YTD Actual	23,978.00 Total	23,978.00 YTD Budget	68,794.00 Unexpended		44,816.00
Grants			12/31/2020 (12/20) Balance	07-510-520-2234			3,489.59
12/31/2020	AP	256	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 LB AMAZON **Desc: AMAZON, Laptop Carry Cases-CARES Grant **Inv Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		157.00		
09/18/2020	AP	570	Executech Utah Inc. **VendorNo: 1002369 **Inv No: 151375 **Desc: Library - laptop **Inv Date: 9/18/2020 **PO No: **Remit Name: Executech Utah Inc. **Merchant Vendor No: 1002369 **Merchant Vendor Name: Executech Utah Inc. **Invoice Created By: Kristin		7,103.99		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/31/2020	AP	852	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 CB V **Desc: SOUTH COAST SHOPPER Library Program Ads **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		400.00		
12/31/2020	AP	853	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 CB V **Desc: SOUTH COAST SHOPPER Library Program Ads **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		400.00		
01/31/2021 (01/21) Period Totals and Balance					8,060.99 *	.00 *	11,550.58
YTD Encumbrance	.00	YTD Actual	11,550.58 Total	11,550.58 YTD Budget	7,900.00 Unexpended	(3,650.58)	
<hr/>							
Library Supplies			12/31/2020 (12/20) Balance	07-510-520-2235			3,721.07
01/14/2021	AP	866	Demco **VendorNo: 273219 **Inv. No: 8894678 **Desc: Library Processing Supplies **Inv. Date: 1/14/2021 **PO No: **Remit Name: Demco **Merchant Vendor No: 273219 **Merchant Vendor Name: Demco **Invoice Created By: eric		506.47		
01/31/2021 (01/21) Period Totals and Balance					506.47 *	.00 *	4,227.54
YTD Encumbrance	.00	YTD Actual	4,227.54 Total	4,227.54 YTD Budget	13,000.00 Unexpended	8,772.46	
<hr/>							
Library Books & Records			12/31/2020 (12/20) Balance	07-510-520-2236			41,863.13
12/31/2020	AP	198	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		21.99		
12/31/2020	AP	199	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		65.98		
12/31/2020	AP	200	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, YP Book **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		9.98		
12/31/2020	AP	201	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		324.91		

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	211	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		209.28		
12/31/2020	AP	212	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		14.42		
12/31/2020	AP	213	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		126.44		
12/31/2020	AP	214	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		63.24		
12/31/2020	AP	215	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		11.99		
12/31/2020	AP	216	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		16.65		
12/31/2020	AP	217	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		15.54		
12/31/2020	AP	218	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		14.98		
12/31/2020	AP	219	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR,		136.42		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/31/2020	AP	220	Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		12.15		
12/31/2020	AP	221	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		17.86		
12/31/2020	AP	222	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		280.73		
12/31/2020	AP	223	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		202.00		
12/31/2020	AP	224	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		15.54		
12/31/2020	AP	225	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		18.58		
12/31/2020	AP	226	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		147.31		
12/31/2020	AP	227	**VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, YP Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric Umpqua Bank (VISA)		372.42		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/31/2020	AP	228	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		150.76		
12/31/2020	AP	229	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Reference Book **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		9.59		
12/31/2020	AP	230	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		14.43		
12/31/2020	AP	231	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		16.10		
12/31/2020	AP	232	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		10.21		
12/31/2020	AP	233	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		60.27		
12/31/2020	AP	234	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		17.99		
12/31/2020	AP	235	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: enc		14.88		
12/31/2020	AP	236	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name:		14.99		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	237	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		64.08		
12/31/2020	AP	238	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 BAKER TAYLOR **Desc: BAKER TAYLOR, Adult Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		19.98		
12/31/2020	AP	250	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvd **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		9.96		
12/31/2020	AP	252	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		145.68		
12/31/2020	AP	253	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Book **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		16.48		
12/31/2020	AP	254	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		15.89		
12/31/2020	AP	255	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Book **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		86.94		
12/31/2020	AP	258	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Audio **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		25.08		
12/31/2020	AP	260	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvds **Inv.		61.58		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/31/2020	AP	261	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		84.16		
12/31/2020	AP	262	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		47.95		
12/31/2020	AP	267	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		10.99		
12/31/2020	AP	268	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Book **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		16.20		
12/31/2020	AP	270	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		17.29		
12/31/2020	AP	275	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, YP Book **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		8.95		
12/31/2020	AP	277	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Adult Dvds **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		16.99		
12/31/2020	AP	293	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY V **Desc: NETFLIX, Library Streaming Player Programming **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		13.99		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/21/2020	AP	445	Ingram **VendorNo: 476508 **Inv. No: 50271242 **Desc: Books **Inv. Date: 12/21/2020 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: Kristin		253.23		
12/31/2020	AP	495	Midwest Tape **VendorNo: 1000557 **Inv. No: 99841104 **Desc: 2000016499 - digital programming, 12/20 **Inv. Date: 12/31/2020 **PO No: **Remit Name: Midwest Tape **Merchant Vendor No: 1000557 **Merchant Vendor Name: Midwest Tape **Invoice Created By: eric		705.37		
12/31/2020	AP	547	Ingram **VendorNo: 476508 **Inv. No: 50443193 **Desc: Books **Inv. Date: 12/31/2020 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: Kristin		47.77		
01/05/2021	AP	548	Ingram **VendorNo: 476508 **Inv. No: 50537756 **Desc: Books **Inv. Date: 1/5/2021 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: Kristin		64.23		
01/01/2021	AP	865	Center Point Large Print **VendorNo: 216200 **Inv. No: 1816301 **Desc: books **Inv. Date: 1/1/2021 **PO No: **Remit Name: Center Point Large Print **Merchant Vendor No: 216200 **Merchant Vendor Name: Center Point Large Print **Invoice Created By: eric		136.02		
01/08/2021	AP	882	Ingram **VendorNo: 476508 **Inv. No: 50618757 **Desc: Books **Inv. Date: 1/8/2021 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: eric		30.32		
01/08/2021	AP	883	Ingram **VendorNo: 476508 **Inv. No: 50619926 **Desc: Books **Inv. Date: 1/8/2021 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: eric		404.98		
01/21/2021	AP	884	Ingram **VendorNo: 476508 **Inv. No: 50876642 **Desc: Books **Inv. Date: 1/21/2021 **PO No: **Remit Name: Ingram **Merchant Vendor No: 476508 **Merchant Vendor Name: Ingram **Invoice Created By: eric		84.04		
01/07/2021	AP	926	Cengage Learning Inc **VendorNo: 1002356 **Inv. No: 72847012 **Desc: 179460 Books **Inv. Date: 1/7/2021 **PO No: **Remit Name: Cengage Learning Inc **Merchant Vendor No: 1002356 **Merchant Vendor Name: Cengage Learning Inc. **Invoice Created By: eric		122.80		
01/31/2021 (01/21) Period Totals and Balance					5,438.33 *	.00 *	47,299.46
YTD Encumbrance	.00	YTD Actual	47,299.46 Total	47,299.46 YTD Budget	100,000.00 Unexpended	52,700.54	

City of Coos Bay		Detail Ledger - Month End				Page: 182	
		Period: 01/21 - 01/21				Feb 05, 2021 10:57AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Periodicals			12/31/2020 (12/20) Balance	07-510-520-2237			9,924.81
			01/31/2021 (01/21) Period Totals and Balance		00 *	.00 *	9,924.81
YTD Encumbrance	00	YTD Actual	9,924.81 Total	9,924.81 YTD Budget	10,000.00 Unexpended	75.19	
State Aid to Children - Books			12/31/2020 (12/20) Balance	07-510-520-2239			3,772.72
			01/31/2021 (01/21) Period Totals and Balance		00 *	.00 *	3,772.72
YTD Encumbrance	00	YTD Actual	3,772.72 Total	3,772.72 YTD Budget	2,000.00 Unexpended	(1,772.72)	
Office Equipment Rental			12/31/2020 (12/20) Balance	07-510-520-2302			1,928.54
12/31/2020	AP	297	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY V **Desc: PITNEYBOWES, Postage Meter **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		139.70		
12/31/2020	AP	298	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY V **Desc: PITNEYBOWES, Postage Meter **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		139.70		
01/01/2021	AP	894	Xerox Corporation **VendorNo: 986914 **Inv. No: 012321583 **Desc: 722943248 Library Workroom Copier - December **Inv. Date: 1/1/2021 **PO No: **Remit Name: Xerox Corporation **Merchant Vendor No: 986914 **Merchant Vendor Name: Xerox Corporation **Invoice Created By: eric		137.44		
			01/31/2021 (01/21) Period Totals and Balance		416.84 *	.00 *	2,345.38
YTD Encumbrance	00	YTD Actual	2,345.38 Total	2,345.38 YTD Budget	5,200.00 Unexpended	2,854.62	
Equipment Repairs/Replacement			12/31/2020 (12/20) Balance	07-510-520-2303			839.86
12/31/2020	AP	286	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: WHENTOWORK INC, Personnel Scheduling Software **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		200.00		
			01/31/2021 (01/21) Period Totals and Balance		200.00 *	.00 *	1,039.86
YTD Encumbrance	00	YTD Actual	1,039.86 Total	1,039.86 YTD Budget	35,000.00 Unexpended	33,960.14	
Equipment Maintenance Contract			12/31/2020 (12/20) Balance	07-510-520-2304			2,438.20
01/01/2021	AP	502	Advantage Security LLC **VendorNo: 1001961 **Inv. No: 6341516 **Desc: 1147-57 Library Alarm Monitoring Services - January **Inv. Date: 1/1/2021 **PO No: **Remit Name: Advantage Security LLC **Merchant Vendor No: 1001961 **Merchant Vendor Name: Advantage Security LLC **Invoice Created By: Kristin		37.95		

City of Coos Bay		Detail Ledger - Month End				Page: 183	
		Period: 01/21 - 01/21				Feb 05, 2021 10:57AM	
Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
01/05/2021	AP	908	Comfort Flow Heating **VendorNo: 1000563 **Inv. No: SVC238690 **Desc: HVAC Filter Maintenance - Library **Inv. Date: 1/5/2021 **PO No: **Remit Name: Comfort Flow Heating **Merchant Vendor No: 1000563 **Merchant Vendor Name: Comfort Flow Heating **Invoice Created By: eric		1,090.00		
01/31/2021 (01/21) Period Totals and Balance					1,127.95 *	.00 *	3,566.15
YTD Encumbrance	.00	YTD Actual	3,566.15 Total	3,566.15 YTD Budget	12,000.00 Unexpended	8,433.85	
<hr/>							
Vehicle Maintenance/Fuel			12/31/2020 (12/20) Balance	07-510-520-2305			1,155.07
01/31/2021 (01/21) Period Totals and Balance					00 *	.00 *	1,155.07
YTD Encumbrance	.00	YTD Actual	1,155.07 Total	1,155.07 YTD Budget	10,000.00 Unexpended	8,844.93	
<hr/>							
Building & Grounds Maintenance			12/31/2020 (12/20) Balance	07-510-520-2309			14,845.83
12/29/2020	AP	351	Bay Area Enterprises Inc. **VendorNo: 1000587 **Inv. No: 6677 **Desc: Library Janitorial Supplies **Inv. Date: 12/29/2020 **PO No: **Remit Name: Bay Area Enterprises Inc. **Merchant Vendor No: 1000587 **Merchant Vendor Name: Bay Area Enterprises Inc. **Invoice Created By: Kristin		58.05		
12/29/2020	AP	353	Bay Area Enterprises Inc. **VendorNo: 1000587 **Inv. No: 6677 **Desc: Library Janitorial Service **Inv. Date: 12/29/2020 **PO No: **Remit Name: Bay Area Enterprises Inc. **Merchant Vendor No: 1000587 **Merchant Vendor Name: Bay Area Enterprises Inc. **Invoice Created By: Kristin		2,847.48		
01/04/2021	AP	541	Agri-Tech Design **VendorNo: 103323 **Inv. No: 630576 **Desc: Grounds Maintenance - 12/20 **Inv. Date: 1/4/2021 **PO No: **Remit Name: Agri-Tech Design **Merchant Vendor No: 103323 **Merchant Vendor Name: Agri-Tech Design **Invoice Created By: Kristin		242.00		
10/07/2020	AP	626	Platt Electric Supply **VendorNo: 737932 **Inv. No: OU88135* **Desc: duplicate payment **Inv. Date: 10/7/2020 **PO No: **Remit Name: PLATT **Merchant Vendor No: 737932 **Merchant Vendor Name: Platt Electric Supply **Invoice Created By: Kristin			43.28-	
01/12/2021	AP	653	Umpqua Valley Fire Service Inc. **VendorNo: 1000838 **Inv. No: 8451634 **Desc: Annual Fire Extinguisher Inspection - Library **Inv. Date: 1/12/2021 **PO No: **Remit Name: Umpqua Valley Fire Service Inc. **Merchant Vendor No: 1000838 **Merchant Vendor Name: Umpqua Valley Fire Service Inc. **Invoice Created By: Kristin		45.00		
01/31/2021 (01/21) Period Totals and Balance					3,192.53 *	43.28- *	17,995.18
YTD Encumbrance	.00	YTD Actual	17,995.18 Total	17,995.18 YTD Budget	50,000.00 Unexpended	32,004.82	
<hr/>							
Reimbursable			12/31/2020 (12/20) Balance	07-510-520-2406			14.99

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/16/2020	AP	27	High Plains Library District **VendorNo: 1003067 **Inv. No: 2020 1216 **Desc: lost ILL book **Inv. Date: 12/16/2020 **PO No: **Remit Name: High Plains Library District **Merchant Vendor No: 1003067 **Merchant Vendor Name: High Plains Library District **Invoice Created By: Kristin		19.79		
09/23/2020	AP	397	Jones, Eli **VendorNo: 1002949 **Inv. No: LOST BK RET **Desc: reimbursement - lost book returned **Inv. Date: 9/23/2020 **PO No: **Remit Name: Jones, Eli **Merchant Vendor No: 1002949 **Merchant Vendor Name: Jones, Eli **Invoice Created By: Kristin			14.99-	
12/29/2020	AP	398	Jones, Eli **VendorNo: 1002949 **Inv. No: LOST BOOK **Desc: reimbursement - lost book returned **Inv. Date: 12/29/2020 **PO No: **Remit Name: Jones, Eli **Merchant Vendor No: 1002949 **Merchant Vendor Name: Jones, Eli **Invoice Created By: Kristin		14.99		
01/31/2021 (01/21) Period Totals and Balance					34.78 *	14.99- *	34.78
YTD Encumbrance	00	YTD Actual	34.78 Total	34.78 YTD Budget	200.00 Unexpended	165.22	
Gifts, Donations & Memorials			12/31/2020 (12/20) Balance	07-510-520-2450			5,552.00
12/31/2020	AP	263	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-YP Programs-Book Boxes **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		39.98		
12/31/2020	AP	264	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-Adult Programs-Book Boxes **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		19.47		
12/31/2020	AP	265	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-YP Programs-Book Boxes **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		29.97		
12/31/2020	AP	273	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-YP Programs-STEAM Kits **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric		5.99		
12/31/2020	AP	274	Umpqua Bank (VISA) **VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-YP Programs-STEAM Kits **Inv. Date: 12/31/2020		26.99		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			**PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	278	Umpqua Bank (VISA)		107.78		
			**VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-YP Programs-STEAM Kits **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	279	Umpqua Bank (VISA)		7.49		
			**VendorNo: 1002576 **Inv. No: 202012 LB AMAZON **Desc: AMAZON, Supplies-YP Programs-STEAM Kits **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	284	Umpqua Bank (VISA)		3.27		
			**VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: APPLE COM, Music-YP Programs **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	285	Umpqua Bank (VISA)		199.58		
			**VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: ILLINOIS LIBRARY ASSOC, Supplies-Summer Reading **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
12/31/2020	AP	287	Umpqua Bank (VISA)		2.28		
			**VendorNo: 1002576 **Inv. No: 202012 LIBRARY 1 **Desc: APPLE COM, Music-YP Programs **Inv. Date: 12/31/2020 **PO No: **Remit Name: Umpqua Bank **Merchant Vendor No: 1002576 **Merchant Vendor Name: Umpqua Bank (VISA) **Invoice Created By: eric				
01/31/2021 (01/21) Period Totals and Balance					442.80 *	00 *	5,994.80
YTD Encumbrance	.00	YTD Actual	5,994.80	Total	5,994.80	YTD Budget	20,000.00
				Unexpended	14,005.20		
Number of Transactions: 200					Number of Accounts: 45		
					Debit	Credit	Proof
Total Library Fund:					185,866.87	185,866.76-	.11