

**COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING AGENDA**

**Wednesday July 20, 2022**

**5:15pm**

**meeting will be in the library with an online option  
(See library event calendar for meeting link)**

**Introductions**

**Election of Officers**

- 1. Public Comments**
- 2. Minutes and Circulation Reports**
- 3. Treasurer's Reports**
- 4. Correspondence**
- 5. Librarian's Report**
- 6. Friends of the Library Report**
- 7. Foundation Report**
- 8. Old Business**
  - a. Facilities update**
- 9. New Business**
- 10. Announcements**
- 11. Adjourn**

# Coos Bay Public Library

## May 2022 Report

# of items added to collection – **758**

New cards issued – **143**

Total reference questions – **537**

Daily average circulation – **720**

Total # of programs – **21**

Program attendance – **1,028**

Total items checked out at the library – **17,088**

Total of Coos Bay items checked out anywhere – **17,280**

Total digital downloads – **501**

Gate count – **4,828**

Total monthly library visits – **5334**

Coos Bay Public Library

June 2022 Report

# of items added to collection – **983**

New cards issued – **198**

Total reference questions – **368**

Daily average circulation – **676**

Total # of programs – **24**

Program attendance – **1,403**

Total items checked out at the library – **17,313**

Total of Coos Bay items checked out anywhere – **17,581**

Total digital downloads – **486**

Total Wireless Internet Connections – **11,614**

Gate count – **5,215**

Total monthly library visits – **6,021**

COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES  
June 15, 2022

**Call to Order** – Curt Benward called the meeting to order at 5:15 p.m.

**Board Members Present:** Curt Benward, Gina Sutherland, Janice Langlinais, Bob More, Peggy Christensen, Alissa Pruess

**Others In Attendance:** Sami Pierson, Christina Coffman, Marie Benton, Crystal Barr

**Public Comment** –None

**Minutes and Circulation** – Minutes from the May 2022 meeting were reviewed. Bob made a motion to approve the minutes. Janice seconded. Unanimously approved. Circulation report was reviewed. It was noted that the Statistics Summary sheet was not in the packet.

**Treasurer's Report** – The regular budget report and the Memorial Funds report were reviewed. Staff is working to hire another Library Assistant with an incentive in place for bilingual. Also still working on the Acquisitions position. It was noted that the memorial balance was in the negative. Sami explained that we would be reimbursed by the Foundation and Rotary for the expenditures causing the negative balance.

**Correspondence** – none

**Librarians Report** – Report was reviewed. Empire & Eastside outreach is going well still. Farmer's Market going strong each week. The authors visit for Title Wave 2022 is happening on 6/16.

**Friends of the Library Report** – The bookstore made \$1,505.50 in May. The May book sale made \$1,061.45.

**Library Foundation Report** – Working on the public education campaign. In need of an assistant to help with it. Also still look for another grant writer. Foundation is looking into hiring a vote analysis pollster. Work is also beginning on the fall fund raiser "Library After Dark".

**Old Business** –

**New Vehicle** – The outreach vehicle has been ordered.

**Facilities Update** – One of the HVAC units has stopped working, the City is working on repairs. The City will start monitoring the building shift again. Myrtlewood Room is back in service minus the kitchen.

**New Business –**

**Food Share** – The library as partnered with South Coast Food Share to give out vouchers. The library is looking into providing a location for people to pick up the food. This would allow more hours for them to access the food. Library staff would distribute the food and a refrigerator would be provided. ORCA would bring the fresh produce and deal with leftovers. There would be no restrictions on who can participate.

**Outgoing Board Members** – It was Curt and Alissa’s last meeting with a big thank you for serving.

Adjournment – C. Benward adjourned the meeting at 6:30 p.m.

Next Meeting: July 20, 2022 – 5:15 p.m.

Respectfully submitted,  
Crystal Barr

# COOS BAY PUBLIC LIBRARY

## JUNE 2022

### INVENTORY

<u>CLASSIFICATION</u>	<u>ACQUIRED</u>	<u>DISCARDS</u>
Adult Books	351	54
Adult Audio Books	71	3
Adult Video	100	12
Adult Music	0	2
Adult Video Games	0	0
Library of Things	0	0
Young Adult Books	95	0
Young Adult Audio	0	0
Child Books	350	32
Child Audio	0	0
Child Video	4	0
Child Music Cds	12	0
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<b>TOTAL</b>	<b>983</b>	<b>103</b>

### CIRCULATION SUMMARY

	Total Items Checked Out At Coos Bay	Total Coos Bay Owned Items Checked Out	
<b>2022</b>	17,313	17,581	
<b>2021</b>	10,991	12,879	
<b>2020</b>	5,853	6,498	
<b>2019</b>	18,865	21,747	
<b>2018</b>	20,273	22,433	
<b>2017</b>	23,871	23,877	
<b>GATE COUNT:</b>	5,215		
	(2021 - 4,281)		
<b>REFERENCE QUESTIONS ANSWERED:</b>		368	
<b>YP REFERENCE QUESTIONS ANSWERED:</b>		26	
<b>NEW PATRON REGISTRATIONS:</b>		198	
<b>#DAYS OPEN:</b>	<b>26</b>	<b>26</b>	<b>26</b>
<b>DAILY AVERAGE CIRCULATION:</b>	676	(21) 495	(20) 250

### RECEIPTS FROM PATRONS

DAMAGED/LOST	\$115.22
MISC	\$0.00
RENT	\$0.00
COPIES	<u>\$412.80</u>
<b>TOTAL</b>	<b><u>\$528.02</u></b>

City of Coos Bay  
Combined Cash Investment  
June 30, 2022

Combined Cash Accounts

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cash Allocation Reconciliation

7 Allocation to Library Fund	1,382,093.04
Total Allocations to Other Funds	1,382,093.04
Zero Proof if Allocations Balance	1,382,093.04

End of budget year  
draft

City of Coos Bay  
Accounts Payable Allocation Fund  
June 30, 2022

Payables

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accounts Payable Allocation Reconciliation

7 Allocation to Library Fund	( 3,864.10)
Total Allocations to Other Funds	( 3,864.10)
Zero Proof if Allocations Balance	( 3,864.10)

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City of Coos Bay  
 Balance Sheet  
 June 30, 2022

Library Fund

ASSETS

07-000-100-1001	Cash - Combined Fund	1,382,093.04	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	29,391.22	
		<hr/>	
	Total Assets		1,411,684.26
			<hr/> <hr/>

LIABILITIES AND EQUITY

LIABILITIES

07-000-200-2001	Accounts Payable	3,864.10	
07-000-200-2099	AP/FS	1,597.02	
		<hr/>	
	Total Liabilities		5,461.12

FUND EQUITY

	Unappropriated Fund Balance:		
07-000-200-2500	Fund Balance	1,246,846.24	
	Revenue over Expenditures - YTD	159,376.90	
		<hr/>	
	Balance - Current Date	1,406,223.14	
		<hr/>	
	Total Fund Equity		1,406,223.14
			<hr/>
	Total Liabilities and Equity		1,411,684.26
			<hr/> <hr/>

City of Coos Bay  
Revenues with Comparison to Budget  
For the 12 Months Ending June 30, 2022

Library Fund

	Period Actual	YTD Actual	Budget	Unearned	Pcnt	
<u>Carryover</u>						
07-000-300-0100	Carryover - Regular	.00	.00	1,096,846.00	1,096,846.00	.0
07-000-300-0200	Carryover - Memorial/Board	.00	.00	150,000.00	150,000.00	.0
	<b>Total Carryover</b>	<b>.00</b>	<b>.00</b>	<b>1,246,846.00</b>	<b>1,246,846.00</b>	<b>.0</b>
<u>Revenue From Other Agencies</u>						
07-000-340-0300	State Library Grant	.00	2,374.11	1,500.00	( 874.11)	158.3
07-000-340-0301	Grants	.00	13,000.00	3,000.00	( 10,000.00)	433.3
07-000-340-0302	Gifts, Donations & Memorials	.00	2,192.27	.00	( 2,192.27)	.0
07-000-340-0303	Federal Grants	.00	.00	3,000.00	3,000.00	.0
07-000-340-0900	Library Tax Base	.00	1,355,481.87	1,150,000.00	( 205,481.87)	117.9
	<b>Total Revenue From Other Agencies</b>	<b>.00</b>	<b>1,373,048.25</b>	<b>1,157,500.00</b>	<b>( 215,548.25)</b>	<b>118.6</b>
<u>Use Of Money &amp; Property</u>						
07-000-350-0100	Interest	.00	8,018.80	8,000.00	( 18.80)	100.2
07-000-350-1100	Auditorium Rental	.00	.00	2,000.00	2,000.00	.0
	<b>Total Use Of Money &amp; Property</b>	<b>.00</b>	<b>8,018.80</b>	<b>10,000.00</b>	<b>1,981.20</b>	<b>80.2</b>
<u>Current Services</u>						
07-000-360-0100	Copies	.00	3,731.52	7,000.00	3,268.48	53.3
07-000-360-1800	Library Fees	.00	3,582.55	2,000.00	( 1,582.55)	179.1
	<b>Total Current Services</b>	<b>.00</b>	<b>7,314.07</b>	<b>9,000.00</b>	<b>1,685.93</b>	<b>81.3</b>
<u>Other Revenue</u>						
07-000-380-0100	Miscellaneous	.00	1,489.96	100.00	( 1,389.96)	1490.0
07-000-380-0300	ESO Administration/Rent	.00	26,097.48	26,000.00	( 97.48)	100.4
07-000-380-0400	Reimbursements	.00	38.99	1,000.00	961.01	3.9
07-000-380-0900	Gifts, Donations & Memorials	.00	137,899.45	5,000.00	( 132,899.45)	2758.0
	<b>Total Other Revenue</b>	<b>.00</b>	<b>165,525.88</b>	<b>32,100.00</b>	<b>( 133,425.88)</b>	<b>515.7</b>
	<b>Total Fund Revenue</b>	<b>.00</b>	<b>1,553,907.00</b>	<b>2,455,446.00</b>	<b>901,539.00</b>	<b>63.3</b>

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City of Coos Bay  
Expenditures with Comparison to Budget  
For the 12 Months Ending June 30, 2022

Library Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expenditures</u>						
Personnel Services						
07-510-510-1001	Salaries	.00	623,907.19	851,394.00	227,486.81	73.3
07-510-510-1003	P.E.R.S.	.00	147,393.92	206,226.00	58,832.08	71.5
07-510-510-1004	Social Security	.00	46,653.28	69,038.00	22,384.72	67.6
07-510-510-1005	Employee Insurance	.00	143,840.00	434,498.00	290,658.00	33.1
07-510-510-1006	Unemployment	.00	415.00	3,850.00	3,435.00	10.8
07-510-510-1007	Workers Compensation Insurance	.00	961.27	864.00	( 97.27)	111.3
07-510-510-1008	Volunteer Workers Compensation	.00	.00	100.00	100.00	.0
Total Personnel Services		.00	963,170.66	1,565,970.00	602,799.34	61.5
Materials & Services						
07-510-520-2005	Training,Meetings,Travel,Dues	.00	5,309.80	5,000.00	( 309.80)	106.2
07-510-520-2101	Utilities	1,597.02	28,068.93	37,000.00	8,931.07	75.9
07-510-520-2102	Telephone	.00	17,812.67	9,000.00	( 8,812.67)	197.9
07-510-520-2105	Advertising	2,789.50	8,042.16	20,000.00	11,957.84	40.2
07-510-520-2108	Contractual	1,001.00	54,935.89	85,000.00	30,064.11	64.6
07-510-520-2120	Insurance	.00	6,304.00	12,000.00	5,696.00	52.5
07-510-520-2122	Duplicating\Data Processing	.00	5,806.95	8,000.00	2,193.05	72.6
07-510-520-2123	Printing	.00	688.00	3,000.00	2,312.00	22.9
07-510-520-2205	Office Supplies	.00	2,965.33	7,000.00	4,034.67	42.4
07-510-520-2206	Postage	.00	7,253.36	10,000.00	2,746.64	72.5
07-510-520-2225	Janitorial Supplies	.00	815.14	3,500.00	2,684.86	23.3
07-510-520-2231	Small Equipment	.00	8,803.10	35,000.00	26,196.90	25.2
07-510-520-2234	Grants	.00	1,755.68	8,000.00	6,244.32	22.0
07-510-520-2235	Library Supplies	.00	7,014.23	14,000.00	6,985.77	50.1
07-510-520-2236	Library Books & Records	41.60	81,684.11	115,000.00	33,315.89	71.0
07-510-520-2237	Periodicals	.00	5,782.53	8,000.00	2,217.47	72.3
07-510-520-2239	State Aid to Children - Books	.00	1,653.33	2,500.00	846.67	66.1
07-510-520-2240	Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241	Programming	.00	9,253.39	7,000.00	( 2,253.39)	132.2
07-510-520-2302	Office Equipment Rental	.00	4,301.57	20,000.00	15,698.43	21.5
07-510-520-2303	Equipment Repairs/Replacement	.00	100.00	5,000.00	4,900.00	2.0
07-510-520-2304	Equipment Maintenance Contract	.00	4,266.51	10,000.00	5,733.49	42.7
07-510-520-2305	Vehicle Maintenance/Fuel	.00	686.11	7,000.00	6,313.89	9.8
07-510-520-2309	Building & Grounds Maintenance	32.00	46,930.51	40,000.00	( 6,930.51)	117.3
07-510-520-2310	Furniture (restricted)	.00	.00	100,000.00	100,000.00	.0
07-510-520-2406	Reimbursable	.00	8.99	200.00	191.01	4.5
07-510-520-2424	Library Board	.00	.00	500.00	500.00	.0
07-510-520-2450	Gifts, Donations & Memorials	.00	121,117.15	5,000.00	( 116,117.15)	2422.3
Total Materials & Services		5,461.12	431,359.44	626,700.00	195,340.56	68.8
Capital Outlay						
07-510-530-3001	Computer Hardware & Software	.00	.00	10,000.00	10,000.00	.0
Total Capital Outlay		.00	.00	10,000.00	10,000.00	.0

City of Coos Bay  
Expenditures with Comparison to Budget  
For the 12 Months Ending June 30, 2022

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<b>Other Financing Uses</b>					
07-510-560-6001 Contingency	.00	.00	90,270.00	90,270.00	.0
07-510-560-6002 Unappropriated Ending Fund Bal	.00	.00	162,506.00	162,506.00	.0
<b>Total Other Financing Uses</b>	<b>.00</b>	<b>.00</b>	<b>252,776.00</b>	<b>252,776.00</b>	<b>.0</b>
<b>Total Expenditures</b>	<b>5,461.12</b>	<b>1,394,530.10</b>	<b>2,455,446.00</b>	<b>1,060,915.90</b>	<b>56.8</b>
<b>Total Fund Expenditures</b>	<b>5,461.12</b>	<b>1,394,530.10</b>	<b>2,455,446.00</b>	<b>1,060,915.90</b>	<b>56.8</b>
<b>Net Revenue Over Expenditures</b>	<b>( 5,461.12)</b>	<b>159,376.90</b>	<b>.00</b>	<b>( 159,376.90)</b>	<b>.0</b>

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Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Funds: 07
- Page and Total by Fund
- Include Placeholders: None
- Include Balance Sheets: None
- Include Accounts: None
- Include Income Fillers: None
- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Salaries			05/31/2022 (05/22) Balance	07-510-510-1001			570,691.65
06/20/2022	PC	5	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		3,800.00		
06/20/2022	PC	81	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		53,215.54		
06/20/2022	PC	82	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD			3,800.00-	
			06/30/2022 (06/22) Period Totals and Balance		57,015.54 *	3,800.00- *	623,907.19
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	623,907.19
YTD Encumbrance		.00 YTD Actual	623,907.19 Total	623,907.19 YTD Budget	851,394.00 Unexpended	227,486.81	
Overtime			05/31/2022 (05/22) Balance	07-510-510-1002			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
P.E.R.S.			05/31/2022 (05/22) Balance	07-510-510-1003			134,077.44
06/22	CDPT		SUMMARY TOTALS FROM CDPT JOURNAL		21.00	.00	
06/20/2022	PB	97	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		13,295.48		
			06/30/2022 (06/22) Period Totals and Balance		13,316.48 *	.00 *	147,393.92
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	147,393.92
YTD Encumbrance		.00 YTD Actual	147,393.92 Total	147,393.92 YTD Budget	206,226.00 Unexpended	58,832.08	
Social Security			05/31/2022 (05/22) Balance	07-510-510-1004			42,678.23
06/20/2022	PB	3	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		290.70		
06/20/2022	PB	95	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		3,975.05		
06/20/2022	PB	96	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD			290.70-	
			06/30/2022 (06/22) Period Totals and Balance		4,265.75 *	290.70- *	46,653.28
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	46,653.28
YTD Encumbrance		.00 YTD Actual	46,653.28 Total	46,653.28 YTD Budget	69,038.00 Unexpended	22,384.72	
Employee Insurance			05/31/2022 (05/22) Balance	07-510-510-1005			133,569.36
06/20/2022	PB	94	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		10,270.64		
06/20/2022	PC	109	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		29.38		
06/20/2022	PC	110	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD			29.38-	
			06/30/2022 (06/22) Period Totals and Balance		10,300.02 *	29.38- *	143,840.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	143,840.00
YTD Encumbrance		.00 YTD Actual	143,840.00 Total	143,840.00 YTD Budget	434,498.00 Unexpended	290,658.00	
Unemployment			05/31/2022 (05/22) Balance	07-510-510-1006			415.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	415.00

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	415.00 Total	415.00 YTD Budget	3,850.00 Unexpended	3,435.00	
Workers Compensation Insurance			05/31/2022 (05/22) Balance	07-510-510-1007			878.76
06/20/2022	PB	93	PAYROLL TRANS FOR 6/20/2022 PAY PERIOD		82.51		
			06/30/2022 (06/22) Period Totals and Balance		82.51 *	.00 *	961.27
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	961.27
YTD Encumbrance		.00 YTD Actual	961.27 Total	961.27 YTD Budget	864.00 Unexpended	(97.27)	
Volunteer Workers Compensation			05/31/2022 (05/22) Balance	07-510-510-1008			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	100.00 Unexpended	100.00	
Accrued Vacation Liability			05/31/2022 (05/22) Balance	07-510-510-1009			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Meetings And Travel			05/31/2022 (05/22) Balance	07-510-520-2001			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Memberships,dues,publications			05/31/2022 (05/22) Balance	07-510-520-2003			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Training,Meetings,Travel,Dues			05/31/2022 (05/22) Balance	07-510-520-2005			5,289.80
05/03/2022	JE	30	COOS BAY DOWNTOWN ASSOC, Market Fee		5.00		
05/18/2022	JE	30	COOS BAY DOWNTOWN ASSOC, Market Fee		15.00		
			06/30/2022 (06/22) Period Totals and Balance		20.00 *	.00 *	5,309.80
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	5,309.80
YTD Encumbrance		.00 YTD Actual	5,309.80 Total	5,309.80 YTD Budget	5,000.00 Unexpended	(309.80)	
Utilities			05/31/2022 (05/22) Balance	07-510-520-2101			24,395.93
06/06/2022	CD13	3	Pacific Power 12447751-0018 Library		1,910.00		
05/24/2022	JE	25	CBNB WATER BOARD, Water		165.98		
			06/30/2022 (06/22) Period Totals and Balance		2,075.98 *	.00 *	26,471.91
06/30/2022	JE	1	PACIFIC POWER 12447751-0018 LIBRARY		1,597.02		
			06/30/2022 (13/22) Period Totals and Balance		1,597.02 *	.00 *	28,068.93
YTD Encumbrance		.00 YTD Actual	28,068.93 Total	28,068.93 YTD Budget	37,000.00 Unexpended	8,931.07	
Telephone			05/31/2022 (05/22) Balance	07-510-520-2102			16,351.12
06/07/2022	AP	414	Asavie Technologies Inc		74.90		
05/05/2022	JE	25	BROADVOICE, VoIP Telephones, Internet		645.97		
05/07/2022	JE	25	ZIPLY FIBER, Landline Telephones		173.66		
05/21/2022	JE	61	VERIZON, 576174385-00001 Library		567.02		
			06/30/2022 (06/22) Period Totals and Balance		1,461.55 *	.00 *	17,812.67
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	17,812.67
YTD Encumbrance		.00 YTD Actual	17,812.67 Total	17,812.67 YTD Budget	9,000.00 Unexpended	(8,812.67)	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			05/31/2022 (05/22) Balance	07-510-520-2105			5,318.50
06/16/2022	JE	50	R/C JE19 (05/22) LIBRARY VISA, SMORE.COM T			65.84-	
			06/30/2022 (06/22) Period Totals and Balance		.00 *	65.84- *	5,252.66
06/30/2022	AP	13	BNT Promotional Products		2,789.50		
			06/30/2022 (13/22) Period Totals and Balance		2,789.50 *	.00 *	8,042.16
YTD Encumbrance		.00 YTD Actual	8,042.16 Total	8,042.16 YTD Budget	20,000.00 Unexpended	11,957.84	
			05/31/2022 (05/22) Balance	07-510-520-2108			49,205.52
04/12/2022	AP	193	Penny Hummel Consulting		2,000.00		
06/07/2022	AP	378	Sprague Pest Solutions		160.50		
06/02/2022	AP	405	C-N-B Security Inc		706.50		
06/09/2022	AP	614	C-N-B Security Inc		799.50		
06/21/2022	AP	705	C-N-B Security Inc		1,001.00		
06/06/2022	CD14	5	5/31/22 Xpress Bill Pay Support Fees/Forms Inv# 6		61.87		
			06/30/2022 (06/22) Period Totals and Balance		4,729.37 *	.00 *	53,934.89
06/28/2022	AP	98	C-N-B Security Inc		1,001.00		
			06/30/2022 (13/22) Period Totals and Balance		1,001.00 *	.00 *	54,935.89
YTD Encumbrance		.00 YTD Actual	54,935.89 Total	54,935.89 YTD Budget	85,000.00 Unexpended	30,064.11	
			05/31/2022 (05/22) Balance	07-510-520-2114			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			05/31/2022 (05/22) Balance	07-510-520-2120			6,304.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	6,304.00
YTD Encumbrance		.00 YTD Actual	6,304.00 Total	6,304.00 YTD Budget	12,000.00 Unexpended	5,696.00	
			05/31/2022 (05/22) Balance	07-510-520-2122			5,093.87
05/01/2022	AP	153	Xerox Corporation		72.93		
06/01/2022	AP	292	Xerox Corporation		77.56		
06/10/2022	AP	503	Xerox Corporation		9.90		
06/08/2022	AP	786	ODP Business Solutions LLC		68.94		
05/04/2022	JE	24	AMAZON, Printer Toner		125.99		
05/05/2022	JE	24	AMAZON, Printer Toner		113.99		
05/14/2022	JE	24	AMAZON, Ink Cartridges		83.78		
05/17/2022	JE	24	AMAZON, Printer Toner		159.99		
			06/30/2022 (06/22) Period Totals and Balance		713.08 *	.00 *	5,806.95
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	5,806.95
YTD Encumbrance		.00 YTD Actual	5,806.95 Total	5,806.95 YTD Budget	8,000.00 Unexpended	2,193.05	
			05/31/2022 (05/22) Balance	07-510-520-2123			688.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	688.00
YTD Encumbrance		.00 YTD Actual	688.00 Total	688.00 YTD Budget	3,000.00 Unexpended	2,312.00	
			05/31/2022 (05/22) Balance	07-510-520-2128			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			05/31/2022 (05/22) Balance	07-510-520-2205			2,856.73
06/10/2022	AP	788	ODP Business Solutions LLC		19.22		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/11/2022	JE	24	AMAZON, Batteries & Headsets		43.28		
05/16/2022	JE	24	AMAZON, Office Supplies		19.92		
05/27/2022	JE	24	AMAZON, Tape		11.19		
06/16/2022	JE	43	R/C JE16 (04/22) LIBRARY VISA,AMAZON MOUS		14.99		
			06/30/2022 (06/22) Period Totals and Balance		108.60 *	.00 *	2,965.33
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	2,965.33
YTD Encumbrance		.00 YTD Actual	2,965.33 Total	2,965.33 YTD Budget	7,000.00 Unexpended	4,034.67	
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Postage			05/31/2022 (05/22) Balance	07-510-520-2206			7,140.32
05/16/2022	JE	25	PITNEY BOWES, Postage Meter Supplies		113.04		
			06/30/2022 (06/22) Period Totals and Balance		113.04 *	.00 *	7,253.36
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	7,253.36
YTD Encumbrance		.00 YTD Actual	7,253.36 Total	7,253.36 YTD Budget	10,000.00 Unexpended	2,746.64	
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Miscellaneous			05/31/2022 (05/22) Balance	07-510-520-2208			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
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Data Processing Supplies			05/31/2022 (05/22) Balance	07-510-520-2224			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
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Janitorial Supplies			05/31/2022 (05/22) Balance	07-510-520-2225			665.15
05/31/2022	AP	673	Bay Area Enterprises Inc.		198.49		
06/21/2022	JE	63	R/C AP241 (5/22) Showcases Inv#323376 Processi			48.50-	
			06/30/2022 (06/22) Period Totals and Balance		198.49 *	48.50- *	815.14
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	815.14
YTD Encumbrance		.00 YTD Actual	815.14 Total	815.14 YTD Budget	3,500.00 Unexpended	2,684.86	
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Small Equipment			05/31/2022 (05/22) Balance	07-510-520-2231			8,367.45
06/07/2022	AP	787	ODP Business Solutions LLC		18.99		
05/19/2022	JE	24	AMAZON, Desk Risers		384.66		
05/25/2022	JE	33	BIMART, Kitchen Supplies		46.99		
06/16/2022	JE	43	R/C JE16 (04/22) LIBRARY VISA,AMAZON MOUS			14.99-	
			06/30/2022 (06/22) Period Totals and Balance		450.64 *	14.99- *	8,803.10
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	8,803.10
YTD Encumbrance		.00 YTD Actual	8,803.10 Total	8,803.10 YTD Budget	35,000.00 Unexpended	26,196.90	
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Grants			05/31/2022 (05/22) Balance	07-510-520-2234			1,718.40
05/06/2022	JE	33	OR STATE PARKS, Park Passes , Backpacks		72.28		
06/14/2022	JE	53	R/C JE33 (06/22) Library Visa, Park Passes to Dona			35.00-	
			06/30/2022 (06/22) Period Totals and Balance		72.28 *	35.00- *	1,755.68
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	1,755.68
YTD Encumbrance		.00 YTD Actual	1,755.68 Total	1,755.68 YTD Budget	8,000.00 Unexpended	6,244.32	
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Library Supplies			05/31/2022 (05/22) Balance	07-510-520-2235			5,668.40
05/18/2022	AP	140	Showcases		54.53		
05/20/2022	AP	141	Showcases		25.66		
05/20/2022	AP	142	Showcases		45.27		
05/25/2022	AP	143	Showcases		1,027.71		

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/03/2022	JE	24	AMAZON, Processing Supplies		23.99		
05/04/2022	JE	24	AMAZON, Processing Supplies		11.69		
05/07/2022	JE	24	AMAZON, Processing Supplies		23.99		
04/29/2022	JE	33	LAMINATOR.COM, Laminate		84.49		
06/21/2022	JE	63	R/C AP241 (5/22) Showcases Inv#323376 Processi		48.50		
			06/30/2022 (06/22) Period Totals and Balance		1,345.83 *	.00 *	7,014.23
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	7,014.23
YTD Encumbrance		.00 YTD Actual	7,014.23 Total	7,014.23 YTD Budget	14,000.00 Unexpended	6,985.77	

Library Books & Records			05/31/2022 (05/22) Balance	07-510-520-2236		74,568.45
05/20/2022	AP	57	Ingram		290.07	
05/31/2022	AP	166	Midwest Tape		915.12	
05/27/2022	AP	239	Ingram		311.58	
06/01/2022	AP	458	Center Point Large Print		139.62	
06/05/2022	AP	472	Ingram		298.06	
06/06/2022	AP	473	Ingram		230.63	
03/25/2022	AP	606	Cengage Learning Inc.		98.76	
06/13/2022	AP	657	Ingram		292.73	
06/13/2022	AP	658	Ingram		235.80	
06/15/2022	AP	659	Ingram		393.89	
05/26/2022	AP	698	Cengage Learning Inc.		173.48	
06/06/2022	AP	699	Cengage Learning Inc.		24.04	
05/09/2022	JE	19	BAKER TAYLOR, DVds		21.41	
05/09/2022	JE	19	BAKER TAYLOR, YA Books		528.84	
05/09/2022	JE	19	BAKER TAYLOR, Adult Books		46.58	
05/09/2022	JE	19	BAKER TAYLOR, Adult Books		33.29	
05/09/2022	JE	19	BAKER TAYLOR, Adult Books		16.09	
05/09/2022	JE	19	BAKER TAYLOR, YP Books		192.30	
05/09/2022	JE	19	BAKER TAYLOR, YP Books		158.24	
05/09/2022	JE	19	BAKER TAYLOR, DVds		13.86	
05/09/2022	JE	19	BAKER TAYLOR, YP Books		321.89	
05/09/2022	JE	19	BAKER TAYLOR, Adult Books		15.53	
05/09/2022	JE	19	BAKER TAYLOR, Ref Book		26.63	
05/09/2022	JE	19	BAKER TAYLOR, DVds		32.16	
05/09/2022	JE	19	BAKER TAYLOR, Adult Books		92.69	
05/11/2022	JE	19	BAKER TAYLOR, DVds		14.29	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		18.04	
05/23/2022	JE	19	BAKER TAYLOR, DVds		14.26	
05/23/2022	JE	19	BAKER TAYLOR, Ref Book		11.07	
05/23/2022	JE	19	BAKER TAYLOR, Adult Audios		41.24	
05/23/2022	JE	19	BAKER TAYLOR, YP Books		81.12	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		92.09	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		31.08	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		79.32	
05/23/2022	JE	19	BAKER TAYLOR, DVds		130.07	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		28.21	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		62.15	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		75.56	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		15.53	
05/23/2022	JE	19	BAKER TAYLOR, Adult Audios		152.30	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		164.23	
05/23/2022	JE	19	BAKER TAYLOR, YP Books		172.12	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		121.52	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		31.63	
05/23/2022	JE	19	BAKER TAYLOR, Ref Book		11.99	
05/23/2022	JE	19	BAKER TAYLOR, Adult Books		48.83	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/23/2022	JE	19	BAKER TAYLOR, DVds		35.01		
05/23/2022	JE	19	BAKER TAYLOR, DVds		14.29		
05/23/2022	JE	19	BAKER TAYLOR, Adult Audios		24.74		
05/23/2022	JE	19	BAKER TAYLOR, DVds		7.29		
04/30/2022	JE	24	AMAZON, Video Games		764.45		
05/01/2022	JE	24	AMAZON, Video Games		49.94		
05/02/2022	JE	24	AMAZON, Adult Dvds		37.95		
05/03/2022	JE	24	AMAZON, Video Games		54.97		
05/05/2022	JE	24	AMAZON, Video Games		99.88		
05/06/2022	JE	24	AMAZON, Video Games		44.99		
05/07/2022	JE	24	AMAZON, Video Games		39.99		
05/09/2022	JE	24	AMAZON, Adult Dvds		36.97		
05/24/2022	JE	24	AMAZON, Adult Dvds		37.98		
05/06/2022	JE	25	NETFLIX.COM, Library Streaming Player Program		15.49		
06/14/2022	JE	57	R/C AP524 (05/22) INGRAM INV. #59301132 ROTA			489.82-	
			06/30/2022 (06/22) Period Totals and Balance		7,563.88 *	489.82- *	81,642.51
06/22/2022	AP	12	Blackstone Publishing		41.60		
			06/30/2022 (13/22) Period Totals and Balance		41.60 *	.00 *	81,684.11
YTD Encumbrance		.00 YTD Actual	81,684.11 Total	81,684.11 YTD Budget	115,000.00 Unexpended		33,315.89
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Periodicals			05/31/2022 (05/22) Balance	07-510-520-2237			5,780.70
05/19/2022	JE	33	MARITIME PUBLISHING, Subscription		22.00		
06/16/2022	JE	51	R/C JE33 (06/22) LIBRARY VISA, MARITIME PUBL			20.17-	
			06/30/2022 (06/22) Period Totals and Balance		22.00 *	20.17- *	5,782.53
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	5,782.53
YTD Encumbrance		.00 YTD Actual	5,782.53 Total	5,782.53 YTD Budget	8,000.00 Unexpended		2,217.47
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Microfilm			05/31/2022 (05/22) Balance	07-510-520-2238			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
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State Aid to Children - Books			05/31/2022 (05/22) Balance	07-510-520-2239			1,092.62
03/30/2022	AP	715	Zoobean Inc		186.46		
05/10/2022	JE	33	BADGE BOOKS, Books		374.25		
			06/30/2022 (06/22) Period Totals and Balance		560.71 *	.00 *	1,653.33
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	1,653.33
YTD Encumbrance		.00 YTD Actual	1,653.33 Total	1,653.33 YTD Budget	2,500.00 Unexpended		846.67
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Library Books/Records (Restr)			05/31/2022 (05/22) Balance	07-510-520-2240			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	50,000.00 Unexpended		50,000.00
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Programming			05/31/2022 (05/22) Balance	07-510-520-2241			9,240.40
05/18/2022	JE	33	APPLE.COM, Icloud Storage		.99		
05/22/2022	JE	33	BUZZSPROUT.COM, Podcast Hosting		12.00		
			06/30/2022 (06/22) Period Totals and Balance		12.99 *	.00 *	9,253.39
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	9,253.39
YTD Encumbrance		.00 YTD Actual	9,253.39 Total	9,253.39 YTD Budget	7,000.00 Unexpended		(2,253.39)
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Office Equipment Rental			05/31/2022 (05/22) Balance	07-510-520-2302			3,798.27
05/01/2022	AP	155	Xerox Corporation		121.85		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/01/2022	AP	293	Xerox Corporation		121.85		
06/10/2022	AP	504	Xerox Corporation		119.90		
05/26/2022	JE	25	PITNEY BOWES LEASING, Postage Meter Rent		139.70		
			06/30/2022 (06/22) Period Totals and Balance		503.30 *	.00 *	4,301.57
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	4,301.57
YTD Encumbrance	.00	YTD Actual	4,301.57 Total	4,301.57 YTD Budget	20,000.00 Unexpended	15,698.43	
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Equipment Repairs/Replacement			05/31/2022 (05/22) Balance	07-510-520-2303			100.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	100.00
YTD Encumbrance	.00	YTD Actual	100.00 Total	100.00 YTD Budget	5,000.00 Unexpended	4,900.00	
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Equipment Maintenance Contract			05/31/2022 (05/22) Balance	07-510-520-2304			4,266.51
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	4,266.51
YTD Encumbrance	.00	YTD Actual	4,266.51 Total	4,266.51 YTD Budget	10,000.00 Unexpended	5,733.49	
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Vehicle Maintenance/Fuel			05/31/2022 (05/22) Balance	07-510-520-2305			686.11
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	686.11
YTD Encumbrance	.00	YTD Actual	686.11 Total	686.11 YTD Budget	7,000.00 Unexpended	6,313.89	
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Furniture			05/31/2022 (05/22) Balance	07-510-520-2306			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
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Building & Grounds Maintenance			05/31/2022 (05/22) Balance	07-510-520-2309			43,101.30
05/31/2022	AP	64	Aramark Uniform & Career Apparel		32.00		
06/06/2022	AP	451	Agri-Tech Design		266.00		
06/14/2022	AP	505	Aramark Uniform & Career Apparel		32.00		
05/31/2022	AP	679	Bay Area Enterprises Inc.		3,345.25		
05/18/2022	JE	24	AMAZON, Towel Dispensers		121.96		
			06/30/2022 (06/22) Period Totals and Balance		3,797.21 *	.00 *	46,898.51
06/28/2022	AP	28	Aramark Uniform & Career Apparel		32.00		
			06/30/2022 (13/22) Period Totals and Balance		32.00 *	.00 *	46,930.51
YTD Encumbrance	.00	YTD Actual	46,930.51 Total	46,930.51 YTD Budget	40,000.00 Unexpended	(6,930.51)	
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Furniture (restricted)			05/31/2022 (05/22) Balance	07-510-520-2310			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00	
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Reimbursable			05/31/2022 (05/22) Balance	07-510-520-2406			8.99
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	8.99
YTD Encumbrance	.00	YTD Actual	8.99 Total	8.99 YTD Budget	200.00 Unexpended	191.01	
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Library Board			05/31/2022 (05/22) Balance	07-510-520-2424			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	
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Gifts, Donations & Memorials			05/31/2022 (05/22) Balance	07-510-520-2450			18,209.04
05/31/2022	AP	130	Demco		69,907.53		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/02/2022	AP	437	Burgeon Group LLC		25,038.75		
06/15/2022	AP	609	Coos Head Food Co-op		600.00		
05/23/2022	JE	19	BAKER TAYLOR, Rotary Books		288.86		
04/30/2022	JE	24	AMAZON, Supplies, Adult Programs		98.40		
04/30/2022	JE	24	AMAZON, Supplies, YP Programs		31.58		
04/30/2022	JE	24	AMAZON, Supplies, YP Programs		20.99		
05/03/2022	JE	24	AMAZON, Supplies Not Received, Adult Programs			53.94-	
05/07/2022	JE	24	AMAZON, YP Supplies, Mogan Foundation		49.95		
05/11/2022	JE	24	AMAZON, Supplies, Mogan Foundation		1,479.71		
05/11/2022	JE	24	AMAZON, Supplies, Adult Programs		127.12		
05/11/2022	JE	24	AMAZON, Supplies, YP Programs		47.82		
05/11/2022	JE	24	AMAZON, Supplies, YP Programs		49.98		
05/14/2022	JE	24	AMAZON, Supplies, Adult Programs		69.90		
05/14/2022	JE	24	AMAZON, Supplies, Adult Programs		59.40		
05/18/2022	JE	24	AMAZON, Supplies, Adult Programs		104.86		
05/26/2022	JE	24	AMAZON, YP Supplies, Mogan Foundation		1,731.40		
05/29/2022	JE	24	AMAZON, YP Supplies, Mogan Foundation		262.58		
05/27/2022	JE	30	SCHOOL OUTFITTERS, YP Furniture		581.68		
05/28/2022	JE	30	LAKESHORE LEARNING MATERIALS, YP Furnitur		665.85		
05/05/2022	JE	33	FRED MEYER, Program Supplies, Women's Health		63.14		
05/06/2022	JE	33	OR STATE PARKS, Park Passes , Backpacks		227.72		
05/21/2022	JE	33	FIRST BOOK, Books, Outreach		810.01		
05/23/2022	JE	33	OR STATE PARKS, Park Passes , Backpacks		120.00		
06/14/2022	JE	53	R/C JE33 (06/22) Library Visa, Park Passes to Dona		35.00		
06/14/2022	JE	57	R/C AP524 (05/22) INGRAM INV. #59301132 ROTA		489.82		
			06/30/2022 (06/22) Period Totals and Balance		102,962.05 *	53.94- *	121,117.15
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	121,117.15
YTD Encumbrance	.00	YTD Actual	121,117.15 Total	121,117.15	YTD Budget	5,000.00 Unexpended	(116,117.15)
Bad Debt Expense			05/31/2022 (05/22) Balance	07-510-520-2500			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended	.00
Computer Hardware & Software			05/31/2022 (05/22) Balance	07-510-530-3001			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	10,000.00 Unexpended	10,000.00
Vehicles			05/31/2022 (05/22) Balance	07-510-530-3008			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended	.00
Audio Visual Equipment			05/31/2022 (05/22) Balance	07-510-530-3022			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended	.00
Library Equipment			05/31/2022 (05/22) Balance	07-510-530-3023			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00	YTD Budget	.00 Unexpended	.00
Building Project			05/31/2022 (05/22) Balance	07-510-530-3118			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Contingency			05/31/2022 (05/22) Balance	07-510-560-6001			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	90,270.00 Unexpended	90,270.00	
Unappropriated Ending Fund Bal			05/31/2022 (05/22) Balance	07-510-560-6002			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	162,506.00 Unexpended	162,506.00	
Contingency - Library Board			05/31/2022 (05/22) Balance	07-510-560-6003			.00
			06/30/2022 (13/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Number of Transactions: 165 Number of Accounts: 54					Debit	Credit	Proof
Total Library Fund:					217,152.42	4,848.34-	212,304.08
Number of Transactions: 165 Number of Accounts: 54					Debit	Credit	Proof
Grand Totals:					217,152.42	4,848.34-	212,304.08

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Funds: 07
- Page and Total by Fund
- Include Placeholders: None
- Include Balance Sheets: None
- Include Accounts: None
- Include Income Fillers: None
- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks

**Coos Bay Public Library  
Memorial Funds Checking Account  
June 2022**

<u>BALANCE, May 31, 2021</u>	\$ (25,403.13)
Coos Bay Public Library Foundation-Mogan Reimbursement	\$ 105,423.35
Coos Bay-North Bend Rotary	\$ 5,154.14
Misc. Donations-June 2022	<u>\$ 245.26</u>
TOTAL DEPOSITS	\$ 110,822.75
 <b><u>DISBURSEMENTS:</u></b>	
Oregon State Parks/Backpack Park Passes	\$ 35.00
Ingram/Rotary Books	\$ 489.82
Amazon/Furniture/Mogan-CBPL Foundation	\$ 422.95
Joann Fabric, Dominos, Safeway, Empire Donuts/YP Summer Reading Supplies	\$ 372.64
Andy Ferguson/YP Summer Reading Performer	\$ 500.00
Amazon/YP Summer Reading Supplies	\$ 423.60
First Book/Outreach Books	\$ 2,774.40
Safeway/Adult Programs Game Night Supplies	\$ 77.52
Amazon/Adult Programs Books Boxes, Craft Takeout Supplies	\$ 340.19
TOTAL DISBURSEMENTS	\$ 5,436.12
 <b>Balance June 30, 2022</b>	 <b>\$ 79,983.50</b>
General Fund	\$ 12,685.91
Friend's Children's Fund	\$ 1,759.74
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
ESD Bilingual Programming Donation	\$ 1,319.69
Friends Library Purchases	\$ 1,600.60
Rotary Donation	\$ -
Coos Bay Library Foundation-Equipment	\$ -
Mogan-CBPL Foundation	\$ (422.95)
Eagles Large Print Fund	\$ -
Dollywood	<u>\$ 3,157.03</u>
 <b>MEMORIAL ACCOUNT FUNDS TOTAL</b>	 <b>\$ 79,983.50</b>

22

## Librarian's Report

July 2022

### ***PROGRAMS in June***

Spanglish Conversation (2) with 6 people in attendance.

Forever Young Adult Book Group had 4 in attendance.

Community Cooking with the Co-Op - 17 participants and 14 YouTube views

Craft Take Out - 74 kits distributed and 65 views on Facebook Live

Unlimited Book Club, a partnership with Coos History Museum and North Bend Public Library had 5 participants.

ASL Practice Place - 12 participants

Book Box Program - 74 adults, 17 teens, and 63 children participating

Story time (4) - 186 participants

Swords and Starships Podcast - 4 episodes, 138 downloads.

The Empire and Eastside pickup/drop off sites - This is done every Friday (except holidays). 223 people served in June.

Toddler Dance Party - 50

Community Yoga – 12 participants

Young Writers in the Library (5) - 17

Board Games for Adults –4

Laughter Yoga in the Park (4) - 20

World Elder Abuse Awareness Program – 2

Title Wave Author Presentation – 36

Title Wave Jackalope Raffle – 48

Summer Reading Books and Doughnuts for Teens – 5

Summer Reading Art in the Park – 150

Summer Reading Wilderness Survival for Teens – 2

Summer Reading Hola Fiesta – 85

Summer Robotics (2) - 28

The library provided access to wireless internet 11,614 times in June.

***Miscellaneous***



In June there were 5,263 county-wide checkouts on OverDrive. 486 circulations on hoopla in June with 22 new borrowers.

Summer Reading kicked off mid-June. So far lots of people have signed up of all ages. There is a great lineup of programs, and many are being held with community partners such as ODF&W, the Art Museum, and South Slough.

2021/22	Myrtlewood	Myrtlewood	Cedar	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use			(minus library program attendance already reported)
Jul-21	0	0	0	0	4	4	8
Aug-21	0	0	3	3	18	21	81
Sep-21	0	0	3	3	13	16	76
Oct-21	0	0	3	3	14	17	98
Nov-21	0	0	4	4	21	25	150
Dec-21	0	0	5	5	25	30	261
Jan-22	0	0	12	12	16	28	76
Feb-22	0	3	18	18	14	35	647
Mar-22	0	3	13	13	19	32	118
Apr-22	6	4	15	15	16	41	172
May-22	5	2	13	13	23	43	506
Jun-22	11	9	17	17	16	53	806
Totals	22	21	106	199	345	2999	



**COOS BAY**  
PUBLIC LIBRARY

# THE LATEST at **COOS BAY** **PUBLIC LIBRARY** **JULY 2022**

**FOR MORE INFORMATION:**

541-269-1101

[www.coosbaylibrary.org](http://www.coosbaylibrary.org)

**COME SEE US!**

525 Anderson Avenue

Coos Bay, OR 97420



**Find us on Facebook!**



**Find us on Instagram!**



**Find us on YouTube!**



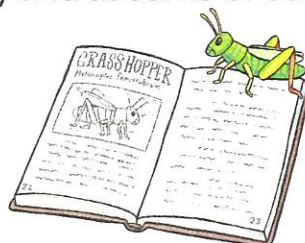
## **LUNCH & LEARN WITH OCMA'S ADAM STERN**

Join us for three fresh and entertaining lectures with Seattle Philharmonic Orchestra Associate Conductor Adam Stern at 12:00pm in the library's Myrtlewood Room:

**MONDAY, JULY 25**  
**WEDNESDAY, JULY 27**  
**FRIDAY, JULY 29**

## **READ BEYOND THE BEATEN PATH** **TAKE PART IN THE 2022 SUMMER READING CHALLENGE TO** **WIN PRIZES, READ, & LEARN ABOUT THE GREAT OUTDOORS**

Read Beyond the Beaten Path this summer with the Coos Bay Public Library! In addition to a camp-themed Summer Reading Challenge, there are programs happening all summer long for all ages-performers, hikes, dance parties, donuts and more-check out the events page at [coosbaylibrary.org](http://coosbaylibrary.org) for a complete list of activities information. We can't wait to see you this summer both at the library and at some of our events.





## WALK WITH EASE MEET TRAINERS STATIA AND RENEE

3:00PM - 4:00PM IN THE MYRTLEWOOD ROOM

1  
JULY

## EXPLORE DETON CREEK WITH BIOLOGISTS FROM ODFW

1.5 MILE HILE ALONG A RESTORED SALMON HABITAT  
10:00AM - 11:30AM, PRE-REGISTRATION REQUIRED BY JUNE 28

9  
JULY

1  
JULY

## COMMUNITY ENGAGEMENT SPECIALIST TAMMY ALEY AVAILABLE MONDAYS & FRIDAYS THIS MONTH

10:00AM-11:00AM BY APPOINTMENT ONLY  
11:00AM-4:00PM DROP IN OR APPT



12  
JULY

## LEARN TO FISH AT TOPITS PARK

ODFW AND STEP VOLUNTEERS WILL BE ON-SITE  
TO TEACH YOU THE BASICS  
9:00AM - 10:00AM AT TOPITS PARK, AGES: KIDS, TWEENS, TEENS  
PRE-REGISTRATION REQUIRED, LIMITED SPACE AVAILABLE

## SWORDS & STARSHIPS PODCAST

MINI EPISODES (07/08), (07/15), & (07/29)  
INDEPENDENCE DAY (07/01)  
MYTHOLOGY (07/22)



1  
JULY

NEW EPISODES AVAILABLE!

## COMMUNITY YOGA WITH INSTRUCTOR KELLI BOSAK

6:00PM - 7:00PM VIA ZOOM, ALL AGES WELCOME

13  
JULY

16  
JULY

## SCATS AND TRACKS

LEARN TO IDENTIFY COMMON ANIMAL TRACKS AND  
SCAT OF THE SOUTH COAST WITH A FOREST RANGER  
10:30AM AT THE TOPITS PARK BOAT LAUNCH,  
AGES: KIDS, TWEEN, TEEN, FAMILY



4  
JULY

## LIBRARY CLOSED IN OBSERVATION OF INDEPENDENCE DAY

REGULAR OPEN HOURS RESUME TUESDAY, JULY 5

## DIY TRAIL SNACKS

WITH THE OSU EXTENSION FOOD HERO PROGRAM

10:30AM - 11:30AM IN THE MYRTLEWOOD ROOM, AGES: KIDS AGE 5-12

19  
JULY

## SUMMER ROBOTICS

AT THE COOS BAY PUBLIC LIBRARY  
LEARN TO BUILD AND PROGRAM LEGO EV3 ROBOTS

5:00PM - 6:30PM TUESDAYS IN JULY IN THE MYRTLEWOOD ROOM  
AGES: KIDS GRADES 4-6 & PARENT VOLUNTEERS

5  
JULY

5  
JULY

## FOREVER YOUNG BOOK CLUB

100 DAYS OF SUNLIGHT  
BY ABBIE EMMONS

5:00PM - 6:00PM IN THE LIBRARY, AGES: 18+



21  
JULY

## COOKING TOGETHER

WITH THE OSU EXTENSION FOOD HERO PROGRAM

10:30AM - 11:30AM IN THE MYRTLEWOOD ROOM, AGES: KIDS AGE 0-5

## ASL PRACTICE PLACE

WITH INSTRUCTOR KANDY BERGQUIST  
TOPIC: CURIOSITY

12:00PM - 1:00PM VIA ZOOM, ALL AGES WELCOME

21  
JULY

21  
JULY

## UNLIMITED BOOK CLUB

SEE NO STRANGER BY VALARIE KAUR

6:00PM - 7:00PM VIA ZOOM, AGES: TEENS & ADULTS

## STORYTIME IN THE LIBRARY WEDNESDAYS JULY 6, 13, & 20

STARTS @ 10:00AM, BEFORE THE LIBRARY OPENS TO THE PUBLIC

6  
JULY

6  
JULY

## ISPANGLISH! CONVERSATIONAL PROGRAM

12:00PM - 1:00PM on Zoom 07/06  
10:30AM - 11:30 AM at Mingus Park on 07/16

## RED YARN

ENJOY A PERFORMANCE JAM-PACKED WITH  
FOLK SONGS AND PUPPETRY AT MINGUS PARK

6:30PM - 7:30PM AT MINGUS PARK, AGES: KIDS, FAMILIES, EVERYONE

6  
JULY

7  
JULY

## STORYTIME ON THE ROAD

AT THE CHARLESTON MARINE LIFE CENTER

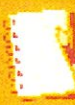
10:30AM - 11:00AM IN CHARLESTON, AGES: KIDS, FAMILY

7  
JULY

## YOUNG WRITERS GROUP

WRITING GROUP FOR TEENS & TWEENS  
MEETING THURSDAYS IN JULY

4:00PM - 5:00PM IN THE LIBRARY, AGES: 12-18



7  
JULY

8  
JULY

## CRAFT TAKEOUT: PINECONE BIRD FEEDERS

KITS AVAILABLE, CRAFT-ALONG TUTORIAL ON YOUTUBE &  
FACEBOOK JULY 8 @ 4:00 PM

## HIKE THE SOUTH SLOUGH

ENJOY THE BEAUTIFUL TWO-MILE LOOP HIKE  
WHILE YOU EXPLORE NATIVE FLORA AND FAUNA

10:00AM - 11:30AM AT SOUTH SLOUGH NATIONAL  
ESTUARINE RESEARCH RESERVE, AGES: EVERYONE  
PRE-REGISTER BY JULY 15 IF TRANSPORT IS NECESSARY



23  
JULY

26  
JULY

## BOOKS AND DONUTS FOR TEENS

ENJOY A DELICIOUS EMPIRE DAWG DONUT, TALK BOOKS WITH  
OTHER TEENS, & FIND YOUR NEXT FAVORITE READ

11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM, AGES: TEENS

## TODDLER DANCE PARTY

STORIES, RHYMES, MUSIC, AND A DISCO BALL!

STARTS @ 10:00AM, BEFORE THE LIBRARY OPENS TO THE PUBLIC

27  
JULY

28  
JUNE

## STUFFED ANIMAL CAMPOUT

DROP OFF YOUR FAVORITE STUFFED ANIMAL AND RECEIVE  
A SOUVENIR OF THEIR CAMPOUT WHEN YOU PICK THEM UP  
DROP OFF 11:00AM - 1:00PM THURS, PICK-UP FRI AFTER 11:00AM

## COMMUNITY COOKING WITH THE CO-OP

STARRING JAMAR!

THIS MONTH'S RECIPE: COMING SOON!

5:30PM - 6:30PM VIA ZOOM, AGES: TEENS, ADULTS, FAMILIES

28  
JULY